



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region 1  
City of San Fernando, La Union 2500



127

December 13, 2019

**REGIONAL MEMORANDUM**

No. 382 s. 2019

9618

**OBSERVANCE OF CHRISTMAS BREAK**

To: Schools Division Superintendents

1. Teachers in public schools shall begin their Christmas vacation for 2019 on December 15 as stipulated in DepEd Order No. 07, s. 2019 re: School Calendar for School Year 2019-2020.

2. However, teachers may still be required to report and render services in the exigency of public service. Equivalent vacation service credits in accordance with DepEd Order No. 53, s. 2003 shall be given to teachers required to report for work.

3. "Exigency of public service" refers to "a situation where service is urgently needed, and where any delay in its execution and delivery will adversely affect the outcome of the service to clients and its effective and efficient delivery."

4. In such cases, requests to require the attendance of public school teachers during declared Christmas break must satisfy the following conditions:

- A letter of request is submitted by the school head to his/her respective SDO;
- Sufficient justification is provided to establish the exigency of public service exists; and
- The request is duly approved by the Schools Division Superintendent.

5. Furthermore, in no case should the teacher be charged any amount for the conduct of such an activity.

6. Private schools have the discretion to develop and follow their own school calendar as long as the minimum number of class days is completed and the provisions of Republic Act. 7797 are observed.

7. Strict compliance with this Memorandum is desired.



DepEd ROT

HRDD 190627

RELEASED

DEC 17 2019

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Assistant Regional Director  
Officer-In-Charge  
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Republic of the Philippines  
Department of Education  
Region I

**SCHOOLS DIVISION OF ILOCOS SUR**  
Bantay, Ilocos Sur

To: Elementary & Secondary School Heads

For information and guidance/compliance.

**JORGE M. REINANTE, CSEE, CEO VI, CESO V**  
Schools Division Superintendent

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