



Republic of the Philippines
Department of Education
Region I
SCHOOLS DIVISION OF ILOCOS SUR
Bantay, Ilocos Sur



December 5, 2019

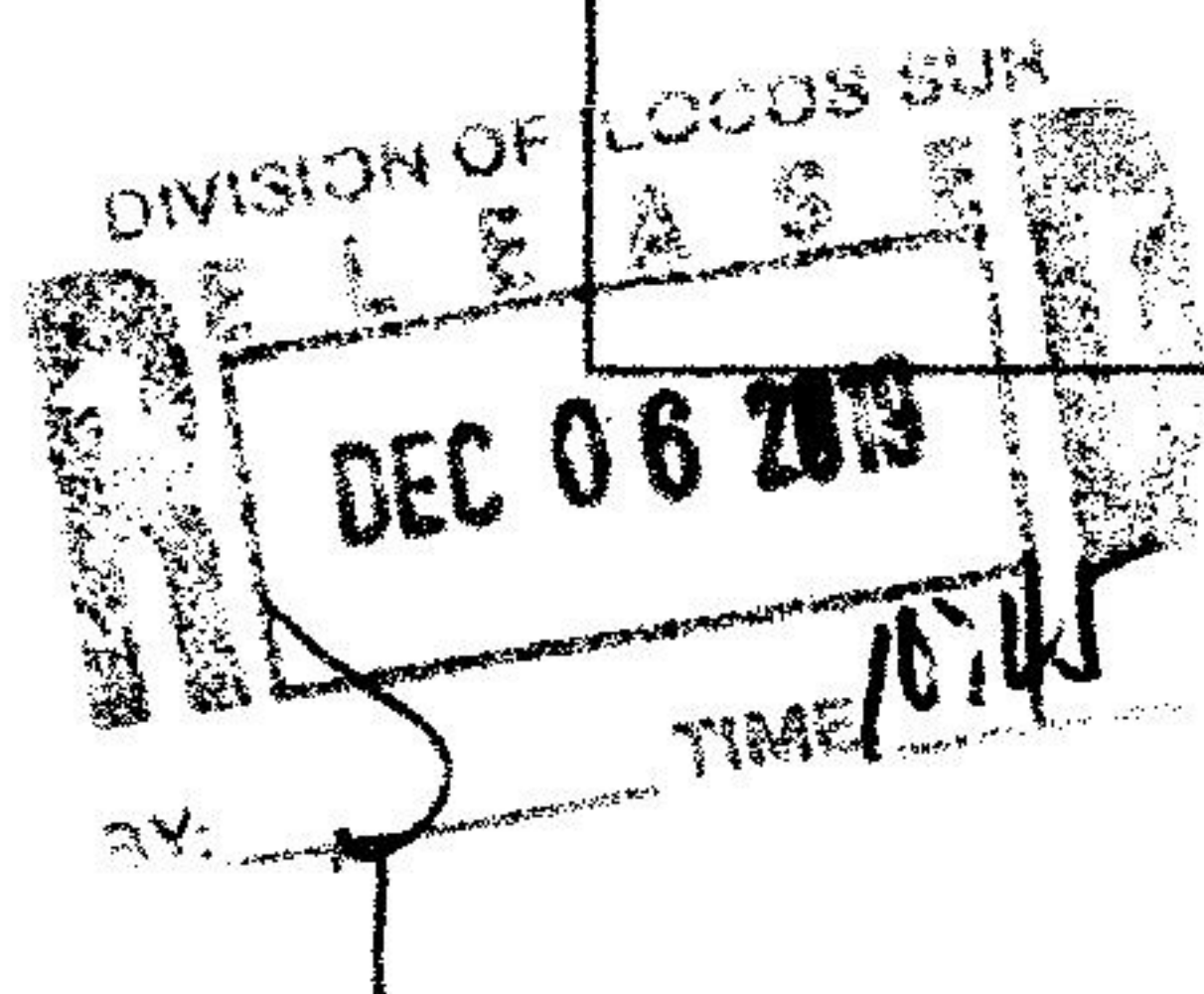
DIVISION MEMORANDUM
No. 508, s. 2019

**SCHOOLS DIVISION OF ILOCOS SUR CAPACITY BUILDING ON THE
IMPLEMENTATION OF LEARNING AND DEVELOPMENT
(L&D) SYSTEM**

TO: OIC-Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads
All Others Concerned

1. In pursuant to DepEd Memorandum No. 138, s. 2017, also known as Learning and Development (L&D) System Enhancement and Manual Development, the "professional development framework of the Department that outlines the standard key processes involved in developing L&D implementers across governance levels," the Schools Division of Ilocos Sur will conduct the Capacity Building on the Implementation of Learning and Development System on December 10-11, 2019 at Hotelinda Suites, Vigan City, Ilocos Sur.
2. The participants to the aforementioned activity are Public Schools District Supervisors (PSDSs), Schools Heads, Assistant Principals/Department Heads/Key Teachers. Please be guided with the following schedule and number of participants shown on the table below.

Date	Participants	Number of Participants
December 10, 2019	Public Schools District Supervisors	10
	All Secondary School Heads	66
	Elementary School Heads (1 per District)	28
December 11, 2019	Secondary Department Heads/Assistant Principals/Key Teachers (1 per Secondary School)	66
	Elementary Master Teachers/Key Teachers (1per District)	28



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REVISION: 00

EFFECTIVITY DATE: 09-10-2018

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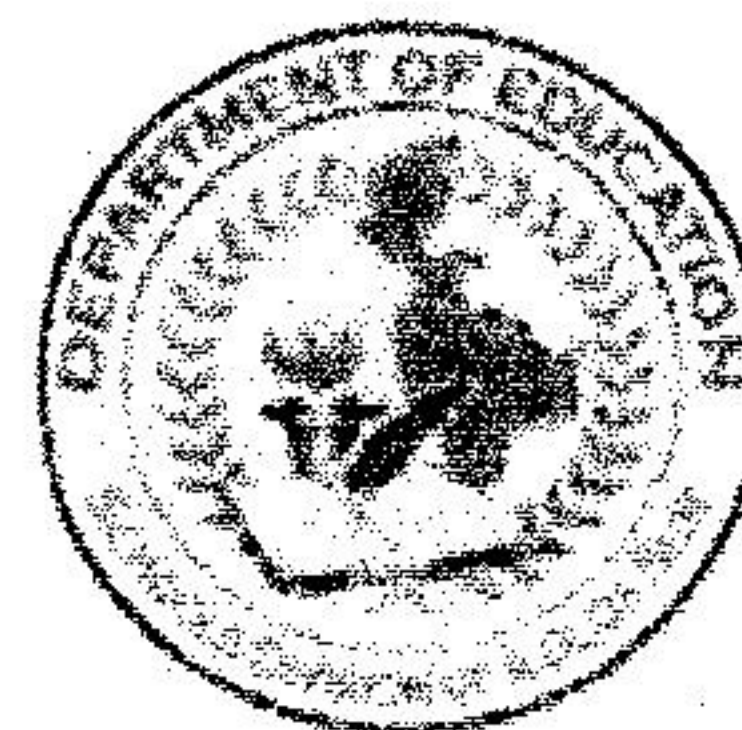


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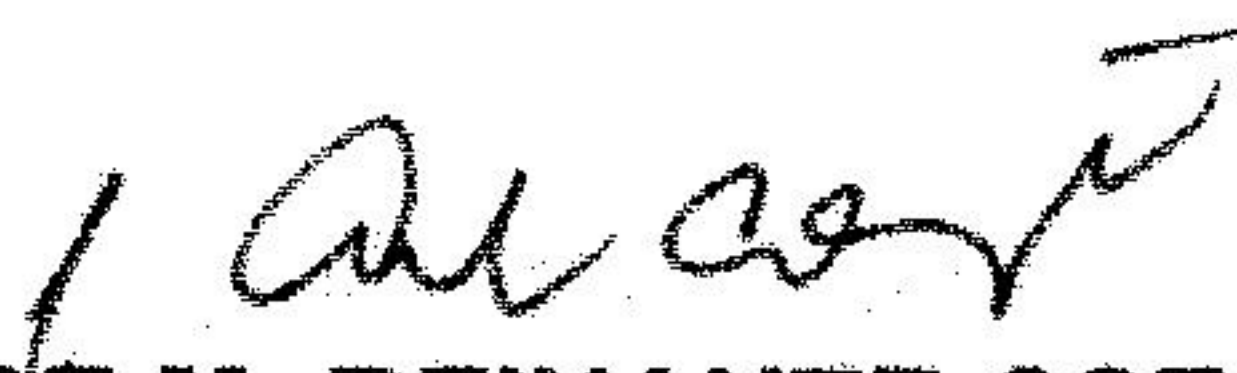
"SMILE AND SERVE WITH A HAPPY HEART"



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3. Attendance of all concerned is a MUST. It is advised that all participants shall give their full commitment on the said activity. Public Schools District Supervisors (PSDS) shall facilitate the identification of participants and help ensure their attendance. Identified participants shall submit a letter of explanation in case of failure to attend the activity.
4. Travel expenses and other incidental expenses of the participants shall be charged against downloaded School MOOE/local funds; while venue rentals, meals and snacks of participants shall be charged against OSEC-1-19-2117/FY2019 GAA HRTD of the Division subject to the usual accounting/budgeting and auditing rules and regulations.
5. For information, guidance and attendance of all concerned.


JORGE M. REINANTE CSEE, CEO VI, CESO V,
Schools Division Superintendent *by*

hrds/hcz

To be indicated in the perpetual index
under the following subject:

Learning and Development

Capacity Building

Division

