



Republic of the Philippines
Department of Education
Region I
SCHOOLS DIVISION OF ILOCOS SUR
Bantay, Ilocos Sur



November 28, 2019

DIVISION MEMORANDUM

No. 498, s. 2019

DIVISION CONTINGENCY PLANNING TRAINING-WORKSHOP

To: OIC – Asst. Schools Division Superintendent
Chief Education Supervisors (SGOD & CID)
Education Program Supervisors
Public Schools District Supervisors
District DRRM Coordinators
Public Secondary School Heads
Public Elementary School Heads Concerned
All Others Concerned

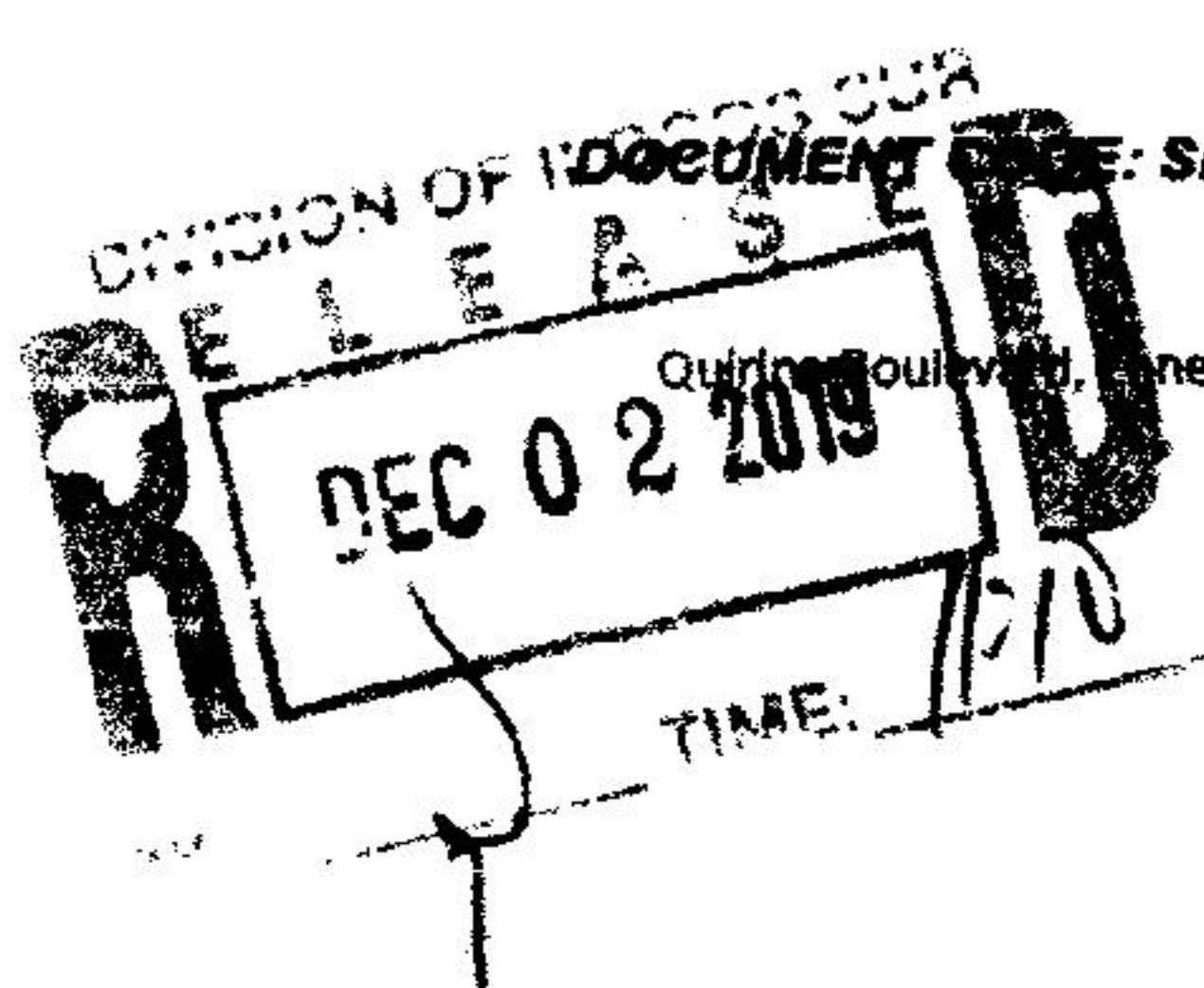
1. Pursuant to the DepEd mandate on Disaster Risk Reduction and Management (DRRM), the Schools Division of Ilocos Sur will be conducting a Division Contingency Planning Training-Workshop on December 12 & 13, 2019. The venue will be announced in a separate Memorandum after the conduct of the procurement process pursuant to RA 9184.

2. The purpose of the two-day live-in training-workshop is to strengthen the preparedness and resiliency of schools.

3. The participants to this activity are the following:

| Participants | No. of Participants |
|--|---------------------|
| Schools Division Superintendent | 1 |
| OIC-Asst. Schools Division Superintendent | 1 |
| Program Manager (Chief Education Supervisor, SGOD) | 1 |
| Training Manager (Educ. Program Supervisor, SGOD) | 1 |
| Logistics (SEPS, EPS II, PDO II - SMN) & Learning Facilitators (DRRM Coordinators) | 6 |
| QAME Associate (SEPS/EPS – SMM&E) | 1 |
| Documenter/Secretariat (EPS II (SMM&E), PDO I | 2 |
| Welfare Officer (Nurse II) | 1 |
| Secondary School DRRM Coordinators | 63 |
| District DRRM Coordinators | 27 |
| TOTAL | 104 |

4. Accommodation, venue rental, meals and snacks of participants shall be charged against FY 2019 Program Support Fund (per Sub-ARO No. IS-ROI-19-1001 dated September 17, 2019) while transportation expenses of the participants relative to this activity shall be charged against School MOOE subject to the usual budgeting/accounting and auditing rules and regulations.



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REVISION: 00

EFFECTIVITY DATE: 09-10-2018



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5. For information and guidance.


JORGE M. REINANTE, CSEE, CEO VI, CESO V
Schools Division Superintendent

To be indicated in the perpetual index
under the following subjects:

Contingency Planning

DRRMS

Training-Workshop

