



Republic of the Philippines  
Department of Education  
Region I  
**SCHOOLS DIVISION OF ILOCOS SUR**  
Bantay, Ilocos Sur



October 28, 2019

**DIVISION MEMORANDUM**

No. 421, s. 2019

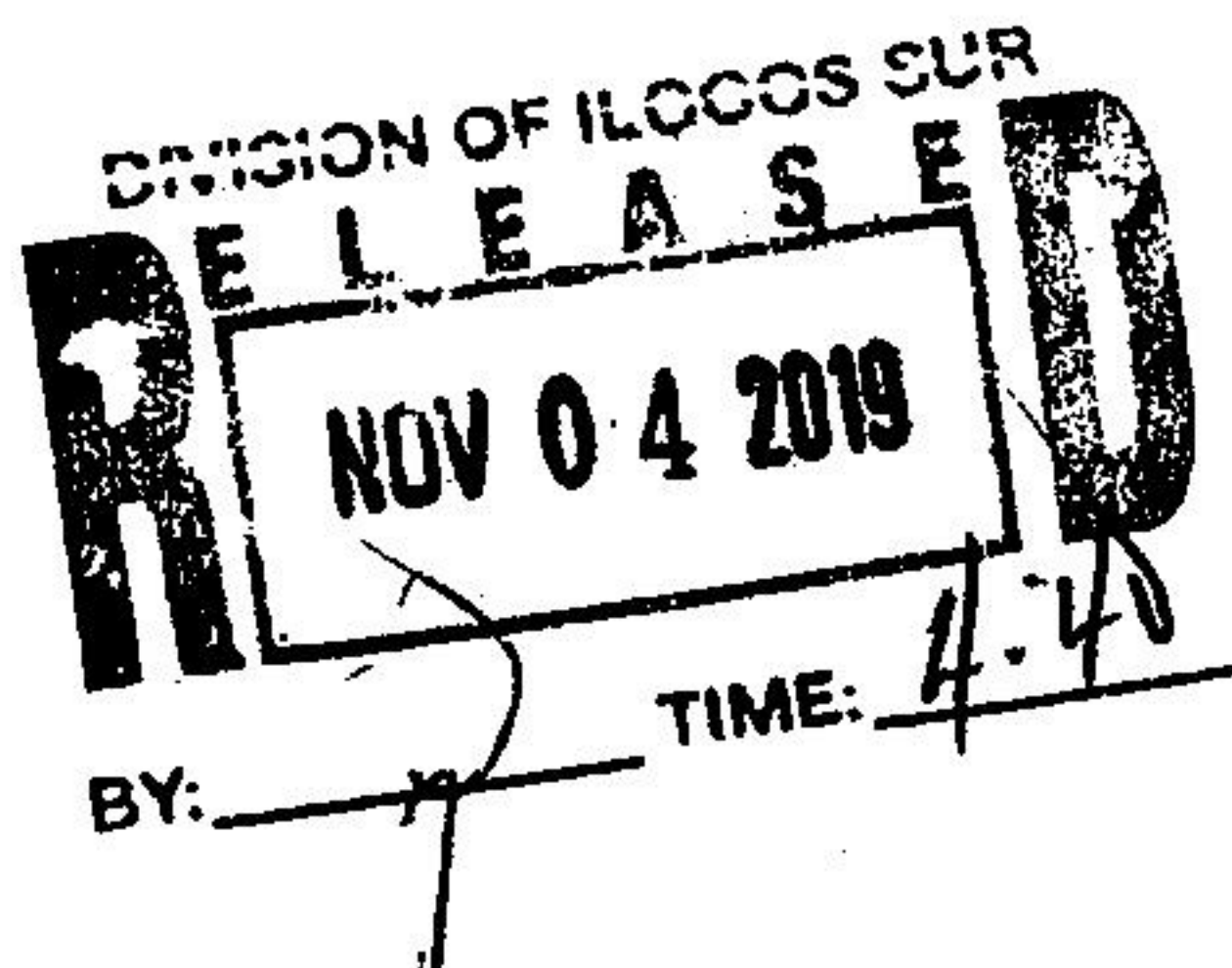
**PLANNING CONFERENCE OF MATHEMATICS COORDINATORS FOR THE  
SECONDARY (JUNIOR & SENIOR)**

**To: OIC-ASDS**  
**Chief Education Supervisors**  
**Education Program Supervisors**  
**Public Schools District Supervisors**  
**Public Elementary and Secondary School Heads**  
**Private Elementary & Secondary Administrators**  
**All others concerned**

1. Please advise the **School Math Coordinator** to attend a planning conference at SDO – Ilocos Sur Conference Hall, Bantay, Ilocos Sur on **November 22, 2018 at 8:30 AM**.

**Agenda:**

1. Submission of the following reports:
    - a) Financial Statement for the 2019 Saturday Math Classes for Regular Students
    - b) Special Order and DTRs for the service credits of trainers in the 2019 Saturday Math Classes of Regular Students
    - c) Affiliation to the YMCIS and MATARI
    - d) MMC form 1(those who we not able to register online)
    - e) List of MATARI members who have not yet received their PVC ID
    - f) List of Try-out teachers for the Lesson Exemplars
  2. Distribution of MATARI IDs
  3. Conduct of the 2019 Saturday Math Classes for Talented Students
  4. Conduct of the Math Festival and DepEd-MTAP Math Challenge Eliminations
  5. Other Matters
2. Travel expenses in attending the conference shall be charged against local/school funds/club funds subject to the usual accounting rules and regulations.
3. Administrative remedies shall be given to the classes left behind by the teachers attending the conference.
4. Immediate and wide dissemination of this memorandum is enjoined.



**JORGE M. REINANTE, CSEE, CEO VI, CESO V**  
Schools Division Superintendent