



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region 1  
City of San Fernando, La Union 2500



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MEMORANDUM

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TO: **SCHOOLS DIVISION SUPERINTENDENT**  
(Schools Division Office of Ilocos Sur)

FROM: **THE OFFICER-IN-CHARGE**  
OFFICE OF THE REGIONAL DIRECTOR

SUBJECT: **NATIONAL TRAINING OF TRAINERS ON PERSONAL  
FINANCIAL MANAGEMENT PLAN**

DATE: October 7, 2019

The Bureau of Human Resource and Organizational Development (BHROD) shall conduct a National Training of Trainers (NTOT) on Personal Financial Management Program in Naga City on October 14-18, 2019 (inclusive of travel time).

This activity aims to capacitate trainers on the conduct of personal financial management program to expand the scope of employee wellness and welfare to respond to the needs of the academic and non-academic personnel.

In line with this, please advise **MS. FATIMA JIMENO** to attend the said activity. Participant is requested to bring her own laptop and extension cords.

First meal is lunch of Day 0 (October 14) and the last meal is lunch of Day 4 (October 18).

Expenses relative to the conduct of the activity such as board and lodging shall be charged against EWD Funds 2019 while transportation and incidental expenses shall be charged against local funds while subject to the usual government accounting rules and regulations.

For immediate dissemination and compliance.

**TOLENTINO G. AQUINO**  
Assistant Regional Director  
Officer-in-Charge  
Office of the Regional Director

HRDD/hkmv/jp

DEPED REGIONAL OFFICE I  
**RELEASED**



Republic of the Philippines  
Department of Education  
Region I  
**SCHOOLS DIVISION OF ILOCOS SUR**  
Bantay, Ilocos Sur

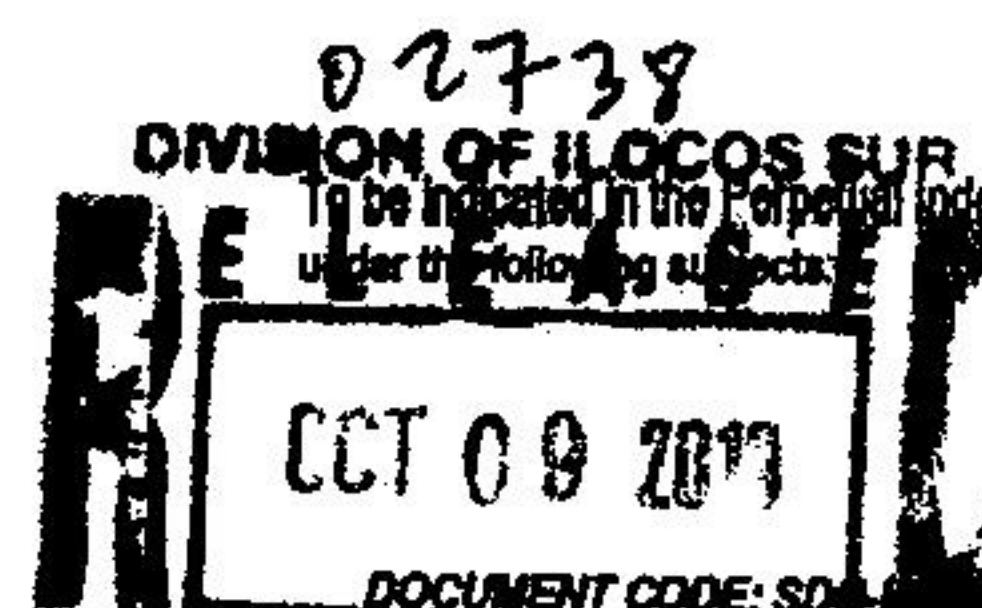


October 9, 2019

To: School Head, Santa Cruz Central School

For information and guidance.

**JORGE M. REINANTE, CSEE, CEO VI, CESO V**  
Schools Division Superintendent



BY: **JORGE M. REINANTE**  
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