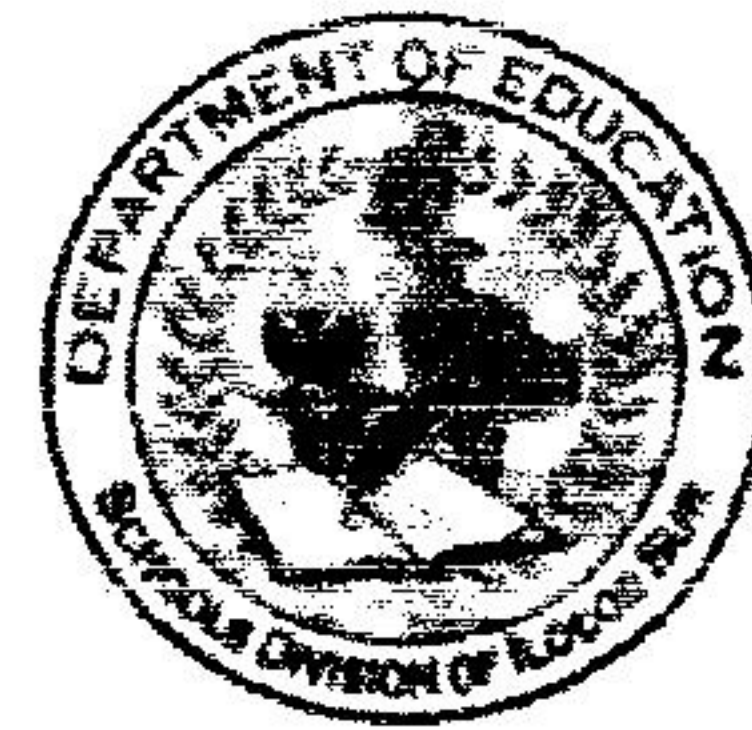




Republic of the Philippines  
Department of Education  
Region I  
**SCHOOLS DIVISION OF ILOCOS SUR**  
Bantay, Ilocos Sur



October 30, 2018

**DIVISION MEMORANDUM**

No. 417, s. 2019

**SUBMISSION OF SCHOOL FORM (SF) 4 FOR THE MONTH OF OCTOBER, 2019**

To: **OIC - Asst. Schools Division Superintendent**  
**Chief Education Supervisors**  
**Public Schools District Supervisors**  
**Public Elementary and Secondary School Heads**  
**Private Elementary and Secondary Schools Administrators**  
**All others concerned**

1. The Schools Division of Ilocos Sur particularly the SGOD-Planning and Research Section announces the submission of the **hard copy of School Form 4 (SF 4): Monthly Learners Movement and Attendance** for the month of **October, 2019** on or before **November 8, 2019**.
2. For elementary, submission shall be **by district** filed in one long white folder while for secondary, **individual submission without folder** is advised. SF 4 for Junior High School and Senior High School shall be submitted separately. Use the appropriate SF 4 for Senior High School.
3. Strictly one copy shall be submitted as Division Office File.
4. For information, guidance and compliance of all concerned.

  
**JORGE M. REINANTE, CSEE, CEO VI, CESO V**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
under the following subjects:

HARD COPY, SCHOOL FORM 4, SUBMISSION,  
RELEASE  
OCT 30 2019  
BY: [Signature] TIME: 7:35