



Republic of the Philippines  
Department of Education  
Region I  
**SCHOOLS DIVISION OF ILOCOS SUR**  
Bantay, Ilocos Sur



October 10, 2019

**DIVISION MEMORANDUM**  
**No. 361, s. 2019**

**PLANNING CONFERENCE of DISTRICT MOTHER TONGUE COORDINATORS**  
**RE: CONVERGENCE: DIVISION MOTHER TONGUE DAY**

**To: Public Schools District Supervisors**  
**Public Elementary School Heads**  
**Concerned School Heads and Teachers**

1. The Department of Education, Schools Division of Ilocos Sur will conduct **CONVERGENCE: DIVISION MOTHER TONGUE DAY** on November, 2019. In this regard, the district Mother Tongue Coordinators are therefore requested to attend a Planning Conference on October 11, 2019 @ 8:00 AM at SDO Conference Hall.
2. Agenda to be discussed are as follows:
  - a. Date and Venue
  - b. Contested Activities
  - c. Guidelines
  - d. Committees
  - e. Facilitators
  - f. Judges
  - g. Other important matters
3. Administrative remedies shall be undertaken to the classes left behind by the teacher-participants.
4. Travel and other incidental expenses of participants shall be charged from local funds/ MOOE funds subject to the usual accounting rules and regulations.
5. For information, guidance and compliance.

**JORGE M. REINANTE, CSEE, CEO VI, CESO V**  
Schools Division Superintendent

To be included in the perpetual index  
under the following subject:

MTB-MLE

