



# CRFV

**COUNCIL FOR THE RESTORATION OF FILIPINO VALUES**  
CSC ACCREDITED LEARNING & DEVELOPMENT INSTITUTE (ALDI)

02 September 2019

**MS. GEMMA Q. TACUYCUI, CESO VI**  
Schools Division Superintendent  
Schools Division of Ilocos Sur  
Bantay, Ilocos Sur

Dear Supt. Tacuycui:

Greetings of peace, progress and prosperity!

This is in pursuant to **CSC Announcement No. 40, series of 2017** (Implementation of Values Restoration Program):

We are the Council for the Restoration of Filipino Values, a Civil Society Organization tasked by the Civil Service Commission to conduct Values Restoration Program (VRP) to all personnel, officers and staff, of all government departments, agencies, bureaus, offices including government owned and controlled corporations under the Civil Service Announcement No. 40 s. 2017. The Values Restoration Program is the perceived antidote to the problem of graft and corruption, inefficiency and broken working relationships between government employees. In line with this is the appointment of Values Restoration Officers who are organic employees of your prestigious agency, **at least two (2) each from the offices/unit, one from the rank and file and the other from the supervisory or department head level.** This, however, requires training prior to their appointment.

In this regard, may we respectfully request the attendance of your recommended Values Restoration Officers based on the qualifications attached to this letter with the background information sent with the confirmation form.

The training shall be held on **24-27 September 2019 (Batch 71) at CRFV Training Institute, 24 Naguillan Road, Kayang Extension, Baguio City.** The corresponding training fee is **Php 8,000.00** per participant inclusive of seminar kits, lunch and snacks for the duration of the training, and certificates, but **exclusive of accommodation.**




Attached are the copies of the Civil Service Announcement No. 40, the specific functions or responsibilities of the Values Restoration Officers, as well as their qualifications, and the Comprehensive VRO Trainers' Training Program. For more information or query, please contact Ms. Tita Vidal at landline nos. (074) 424-1497, mobile nos.; 0999-221-6827, 0999-990-1195 (Smart) or 0917-689-1983 (Globe) or e-mail confirmation at [crfv.vro@gmail.com](mailto:crfv.vro@gmail.com).


Thank you and Mabuhay!

For God, Country, and Fellowmen,

**ATTY. CAROLINA G. LIM-GAMBAN, MSc**  
Program Supervisor

Noted by:

		Republic of the Philippines Department of Education Region I <b>SCHOOLS DIVISION OF ILOCOS SUR</b> Bantay, Ilocos Sur		
<b>To: Elementary and Secondary School Heads</b> <b>All Others Concerned</b>				
<b>For information.</b>				
		 <b>GEMMA Q. TACUYCUI, CESO V</b> Schools Division Superintendent		
<small>RECEIVED DATE: 2019-09-04 10:00:00</small>		<small>ISSUANCE DATE: 09-02-2019</small>		

02304  
DIVISION OF ILOCOS SUR  
**RELEASED**  
SEP 04 2019  
BY:  TIME: 10:01





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This

## CERTIFICATE OF ACCREDITATION

is awarded to

**COUNCIL FOR THE RESTORATION OF FILIPINO VALUES  
(CRFV)**

24 Naguillian Road, Kayang Extension, Baguio City

for having satisfactorily met all the accreditation requirements and is therefore found qualified to conduct training programs on  
Human Resource & Organization Development and Leadership Development  
that are relevant to the duties attached to incumbents of career and non-career positions in the civil service.

The accreditation is valid for three (3) years from **August 1, 2017** to **July 31, 2020**.

*Amanting*  
**ROBERT S. MARTINEZ**  
Commissioner

*Alicia dela Rosa-Bala*  
**ALICIA dela ROSA-BALA**  
Chairperson

*Leopoldo Roberto W. Valderosa, Jr.*  
**LEOPOLDO ROBERTO W. VALDEROSA, JR.**  
Commissioner

Attested by:

*Arthur Luis P. Florentin*  
**ARTHUR LUIS P. FLORENTIN**  
Executive Director IV

CSC Resolution No: 1701172

Certificate No: 2017-0004

Civil Service Commission, Constitution Hills, Diliman, 1126 Quezon City, Philippines  
[www.csc.gov.ph](http://www.csc.gov.ph)





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COUNCIL FOR THE RESTORATION OF FILIPINO VALUES

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Announcement No. 40, s. 2017

## ANNOUNCEMENT

**FOR :** HEADS OF CONSTITUTIONAL BODIES, DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT, LOCAL GOVERNMENT UNITS, GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS, AND STATE UNIVERSITIES AND COLLEGES

**SUBJECT :** Values Restoration Program

The Council for the Restoration of Filipino Values (CRFV), a Civil Service Commission Accredited Learning and Development Institution, aims to introduce its **Values Restoration Program** as a soft approach of the government's anti-corruption initiatives.

In line with this, government agencies are encouraged to support the program by appointing at least two Values Restoration Officers (VRO), from supervisory level and rank and file from their central, regional, provincial, and field offices or units. The designated VRO shall lead the discussion of a common value every week after the flag ceremony using the CRFV-authored book **transforming the Nation through Values** and the CD with Powerpoint presentations containing the same. Moreover, the designated VRO shall coordinate all VRP matters in their agencies and attend the Trainer's Trainings and other seminars and meetings to be conducted by the CRFV.

For further details and information, you may coordinate with **Mr. Voltaire L. Acosta, Jr., CRFV National Director**, at mobile numbers 0999-9901195 and 0917-6891983 or through email at [crfv.cpu.@gmail.com](mailto:crfv.cpu.@gmail.com).

  
ALICIA dela ROSA-BALA  
Chairperson  
02 OCT 2017

Bawat Kawani, Lingkod Bayani

© CSC Building, IBP Road, Constitution Hills, 1126 Quezon City ☎ 931-7935/931-7939/931-8092 ✉ [cscphil@webmail.csc.gov.ph](mailto:cscphil@webmail.csc.gov.ph) 🌐 [www.csc.gov.ph](http://www.csc.gov.ph)





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## COUNCIL FOR THE RESTORATION OF FILIPINO VALUES

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### **DUTIES AND RESPONSIBILITIES OF A VALUES RESTORATION OFFICER FROM A GOVERNMENT AGENCY:**

Discuss the overview of the VRP with the agency head/supervisor and submit an action plan for their office or agency as approved by the head of the agency;

Read and study the manual on Transforming the Nation Through Values and familiarize themselves with the schedule of an assigned topic for the Weekly Value Focus (P.I.E.S.) as the subject is simultaneously discussed in agencies implementing VRP in the entire nation;

Lead the 7-minute discussion of the Weekly Value Focus during the Flag ceremony and organize a 10-20 minute small group discussions among the employees in the agency reflecting on the weekly value focus delivered during the flag ceremony;

Submit documented quarterly reports on the progress, innovations and other related activities pertaining to the implementation of the Values Restoration Program. Such reports are submitted to the Council for the Restoration of Filipino Values (CRFV) and CSC;

Coordinate all VRP matters that includes Capability Building programs necessary to enhance values, promote GMRC and establish ethical leadership in their agency; and

Update oneself by reading the supplementary value focus sent to their emails every week.

### **QUALIFICATIONS OF THE VALUES RESTORATION OFFICER FROM A GOVERNMENT AGENCY:**

He/she must be of good moral character and active advocate of good governance by modeling it before the other government personnel;

He/she is of good conduct based on the evaluation of his/her Head of Office and based on the judgement and general observation of his/her co-employees in the agency;

He/she should have been one of the best performing employees in the government agency and have not been held guilty or liable of nonfeasance, misfeasance, or malfeasance in office or of any flagrant violation of laws and reasonable rules and regulations of the agency.

He/she must be between 30-60 years of age.





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## Comprehensive VRO Trainers' Training Design

### I. Rationale:

To efficiently implement the Values Restoration Program in cognizance to CSC Announcement No. 40 series 2017, a VRO must be competently equipped with the skills how to train and empowered with the core values what to teach. Thus, this program is designed to address both concerns by intertwining skills training and values enhancement colloquium.

### II. Objectives:

At the end of the program, the participant is able to:

1. Identify the goals and importance in implementing the Values Restoration Program for their respective offices/ agencies;
2. Identify the Pili-pino values needed to be enhanced to effectively implement the Values Restoration Program as stipulated in CSC Announcement No. 40, series of 2013
3. Acquire the necessary training skills to competently conduct VRP in their respective offices/ agencies.

### III. Course Content:

1. An overview of the goals and relevance of Values Restoration Program according to CSC Announcement 40.s 2017
2. Concept briefing of the following (Trainers' Training Course):
  - a. Principles of Trainer Excellence
  - b. Characteristics of Adult learners, their motivations, learning styles and their learning environments
  - c. Different Roles of a trainer and trainee, and how to manage the latter.
  - d. The Trainer and his/her Professional Presence
3. Core Values Identification:
  - Love of God
  - Respect for Authority
  - Integrity with emphasis on Stewardship, Truthfulness and
  - Sanctity of Marriage (from PAVES Module 2)
  - Accountability (from PAVES Module 3)
  - Power of Influence
  - Selfless love and service to people in connection with R.A. 6713 or the Code of Conduct and Ethical Standards for government officials and employees





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#### IV. Methodology:

1. Evocative lecture
2. Open forum
3. Application of Principles of Trainer Excellence during teaching demonstration
4. Give and receive feedback

#### V. Participants:

The program is to be attended by candidates for Values Restoration Officers as endorsed and/or appointed by their respective offices and/or agencies.

#### VI. Program Schedule (Please see attached)

#### VII. Venue:

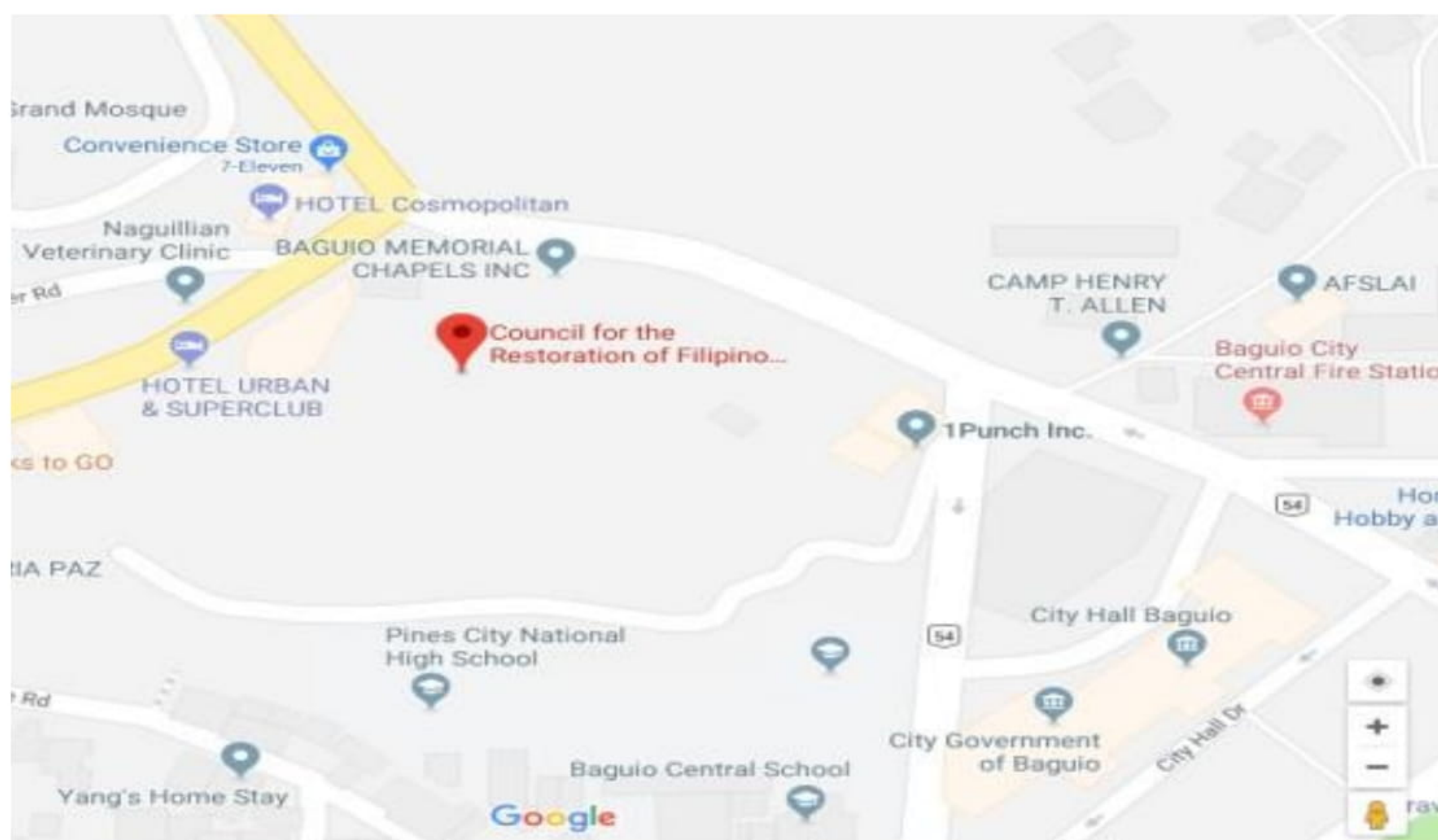
The venue and budgetary requirements are in accordance with authorized budgeting, accounting and auditing procedures.

#### VIII. TRAINING FEE

The training costs is **Eight Thousand Pesos (Php8000.00)** each participant. Reservations/Advance Payments are accepted in the following account:

Bank: **Landbank, Naguillian-Baguios City**  
Account Name: **COUNCIL FOR THE RESTORATION OF FILIPINO VALUES INC**  
Account Number: **3551 - 0142 - 06**

#### VIII. LOCATION MAP







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VRO APPOINTMENT/TRAINING  
Program of Activities

TIME	ACTIVITIES
DAY 1 – Registration Starts at 2pm onwards	
DAY 2	
8:00-9:45 am	Invocation National Anthem Acknowledgement of Participants Welcome Address <b>Session 1:</b> Values Group Dynamics - Mountains and a Valley Transformation Song
9:46-10:00 am	<b>Break</b>
10:01-12:00	<b>Session 2:</b> VRP Overview and VRP Value Focus (Love of God)
12:01-1:00 pm	LUNCH BREAK
1:01 – 2:30 pm	<b>Session 3:</b> VRP Value Focus (Taming the Tongue)
2:31-3:30 pm	<b>Session 4:</b> VRP Value Focus (Respect for Authority)
3:31 – 3:15 pm	<b>Working Break</b>
3:16 – 4:45 pm	<b>Session 5:</b> VRP Value Focus (Integrity)
4:46-5:00 pm	Instructions for TTT Sessions and Distribution of Manuals and Shirt
DAY 3	
8:00-8:15 am	Morning Prayer Calisthenics Recap
8:16-9:00 am	<b>Session 1:</b> Principles of Trainer Excellence (Part 1) - Characteristics of adult learners, their motivations, learning styles &their learning environments; Different roles of a trainer
9:01-10:00 am	<b>Session 2:</b> Principles of Trainer Excellence (Part 2) - Capturing your Audience
10:00-10:15 am	<b>Break</b>
10:16 – 12:00 nn	<b>Session 3:</b> Principles of Trainer Excellence (Part 3) - Different roles of a trainee, and how to manage different behaviours - The trainer and his/her Professional Presence
12:00-1:00 pm	Lunch break
1:01-2:00 pm	Preparation for Teaching Demo
2:01-3:15 pm	7-minute Teaching Demo (divided group)
3:16-3:30 pm	<b>Break</b>
3:31-4:30 pm	Continuation of the 7-minute teaching demo
4:31-5:00 pm	Consolidation and Processing
DAY 4	
8:00-8:30 am	Morning Prayer Calisthenics Recap
8:31- 9:45 am	<b>Session 1:</b> VRO Duties and Responsibilities
9:46-12:00 nn	<b>Session 2:</b> VRP Value Focus (Selfless Love)
12:00 nn-1:00pm	LUNCH BREAK
1:00 – 3:00 pm	CLOSING PROGRAM (Graduation)
3:00 – ONWARDS	HOMEWARD BOUND





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VRP -VRO TRAINING THE TRAINERS TRAINING  
DATE \_\_\_\_\_

CONFIRMATION FORM  
Delegates:

Name	Designation	Email Address	Contact Number

Agency & Region: \_\_\_\_\_  
\_\_\_\_\_

Contact Number: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Conforme'  
Signature over printed name of Authorized Representative

NOTE: Kindly ensure to make all checks/cash payable to:

Bank: Landbank, Naguilian-Baguio City  
Account Name: COUNCIL FOR THE RESTORATION OF FILIPINO VALUES INC  
Account Number: 3551 - 0142 - 06

Please send the e-copy of the deposit slip to [crfv.vro@gmail.com](mailto:crfv.vro@gmail.com).