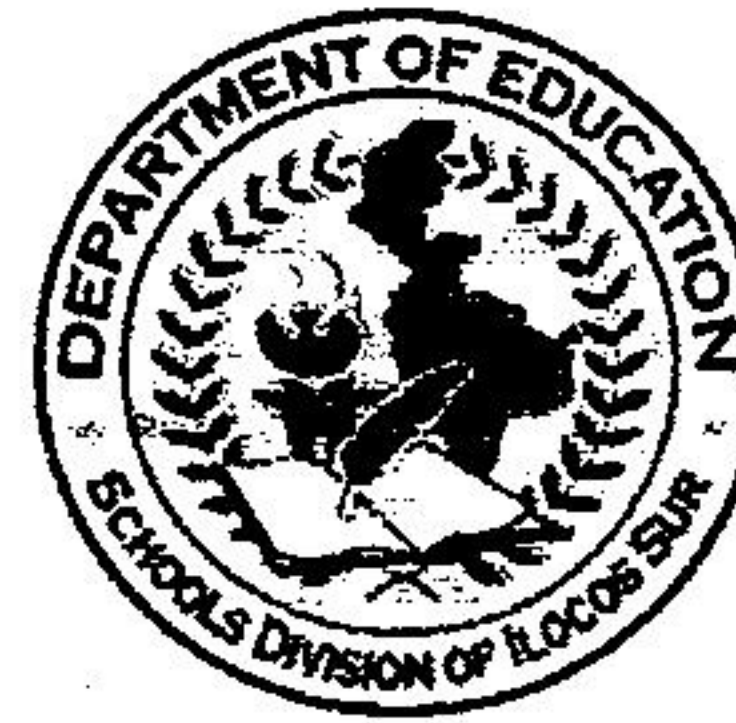




Republic of the Philippines
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Bantay, Ilocos Sur



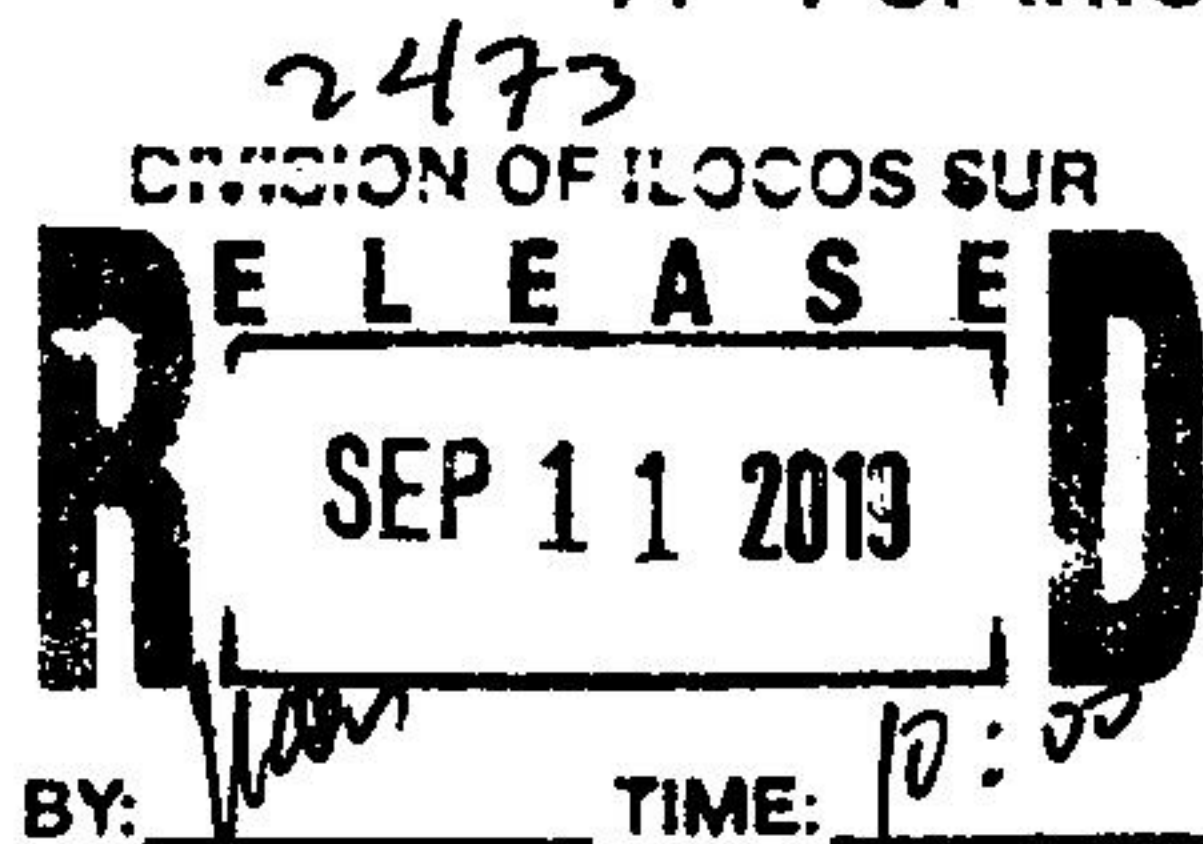
September 9, 2019

DIVISION MEMORANDUM
No. 307, s. 2019

DIVISION TRAINING ON FINANCIAL WELLNESS FOR NEWLY-HIRED TEACHERS

TO: OIC – Office of the Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads (Elementary, JHS and SHS)
All Others Concerned

1. The Division Training on Financial Wellness for Newly-hired Teachers will be conducted on September 21, 2019 at Hotelinda Suites, Vigan City, Ilocos Sur.
2. The main objective of the activity is to orient participants on key financial education concepts to improve their financial management.
3. The participants of the activity are selected newly-hired or beginning teachers (SY 2017-2019). Each district is assigned with two (2) participants who will be identified by the Public Schools District Supervisor and one (1) from each secondary school.
4. Participants may bring a copy of their latest pay slip or any document of their income as *personal reference* during the workshop.
5. Refer to the attached training matrix for topics and subjects relative to the activity.
6. The participants who will be involved in this activity shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 Re: Updated Guidelines on Grant of Vacation Service Credits to Teaching Personnel. School Heads/ Non-teaching Personnel shall be provided with Compensatory Time Off (CTO), pursuant to Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004 entitled Non-Monetary Remuneration for Overtime Service Rendered.
6. Expenses such as transportation and other incidental expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. For information, guidance and compliance.



GEMMA Q. TACUYCUI, CESO V
Schools Division Superintendent

To be indicated in the perpetual index
under the following subject:

Financial Wellness

Division

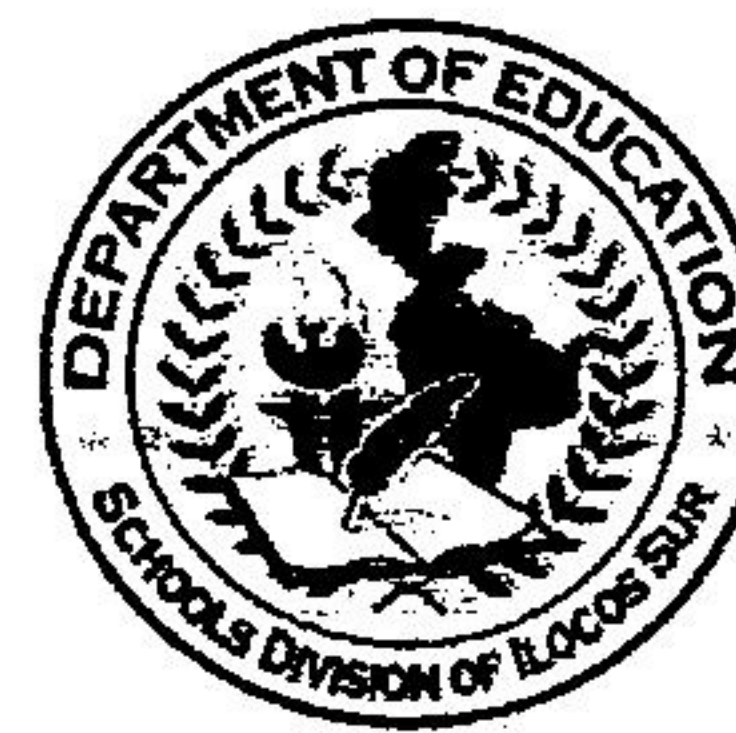
Training-Workshop

Newly-hired





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FINANCIAL WELLNESS FOR NEWLY-HIRED TEACHERS
Hotelinda Suites, Vigan City, Ilocos Sur
September 21, 2019

TRAINING MATRIX

TIME	ACTIVITY/TOPIC	BRIEF DESCRIPTION	PERSON/S INVOLVED
7:00AM-8:00AM	Registration		
8:01AM-8:30AM	Opening Program	National Anthem Prayer Region I Hymn Ilocos Sur Hymn Zumba Opening Remarks Presentation of Participants Message Statement of Objectives and Purpose and Session Norms	AVP Dr. Arnel C. Doctolero OIC, Office of the Assistant Schools Division Superintendent HRD Ms. Gemma Q. Tacuycuy, CESO V Schools Division Superintendent Mr. Jose P. Bueno Jr. OIC-Office of the Chief Education Supervisor, SGOD
8:31AM-9:00AM	Session 1	Financial Literacy and Life Stages	Dr. Emmanuel Jacosalem Master Teacher II Tagudin NHS
9:01AM-9:15AM	HEALTH BREAK		
9:16AM-10:00AM	Session 2	Savings & Budgeting 101	Mrs. Wilma Brillantes Master Teacher I/TIC Ag-agrao E/S Dr. Vilma Avila Principal I Lidlidda NHS
10:01AM-12:00AM	Session 3	Debt Management	Dr. Lhowela Ribuca Master Teacher II Caoayan NHS
12:01PM-1:00PM	LUNCH		
1:01PM-2:00PM	Session 4	Insurance 101	Dr. Benedicto Bautista Master Teacher II Sinait NHS
2:01PM-3:00Pm	Session 5	Investment 101	Dr. Glenn Guira Master Teacher I Lussoc NHS





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3:01PM-4:00PM	Session 6	Retirement Planning	Mrs. Maria Donalene Bernal Principal I Sugpon NHS
4:01PM-5:00PM	Ways Forward Closing Program		HRD

Master of Ceremonies: Human Resource Development Section Personnel

PREPARED BY:


Dr. HONEYLET C. ZAMORA
Senior Education Program Specialist

APPROVED:


Ms. GEMMA Q. TACUYCUY, CESO V
Schools Division Superintendent

