



Republic of the Philippines
Department of Education
Region I
SCHOOLS DIVISION OF ILOCOS SUR
Bantay, Ilocos Sur



September 9, 2019

DIVISION MEMORANDUM

No. 305, s. 2019

**PLANNING CONFERENCE OF SELECTED FACILITATORS FOR THE DEPED
COMPUTERIZATION PROGRAM (DCP) ORIENTATION**

**To: OIC-Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads Concerned**

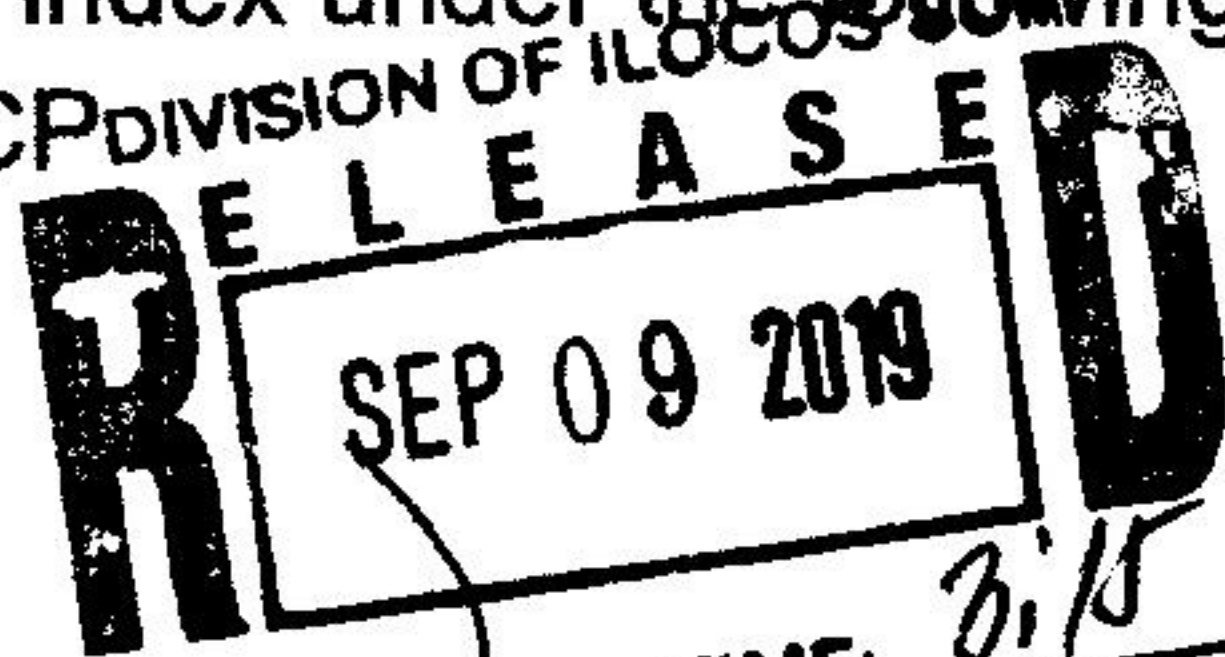
1. Please advise the following teachers to attend a planning conference at SDO Conference Hall, Bantay, Ilocos Sur on September 11, 2019 at 9:00 AM:

**Allan Requilman – Bayubav ES
Teotimo Requilman – Dacutan ES
Jowell Pilotin – Mabilbila Integrated School
Azaleo Benedict Tabucan – Magsingal NHS
Eduardo Cuartelon – Narvacan NCHS
Erwin Busto – Rancho NHS
Christopher Banes – Nagbukel NHS
Eufemio Alonzo – San Juan NHS**

2. The said facilitators are required to report on September 16-21, 2019 at Hotelinda Suites, Vigan City.
3. Administrative remedies shall be undertaken to the classes left behind by the teacher-participants.
4. Travel expenses shall be charged against MOOE/school funds subject to usual accounting rules and regulations.
5. One day service credit and COC shall be granted to all participants pursuant to DepEd Order No. 19 s. 2011 and DepEd Order No. 53 s. 2003 and CSC and DBM Joint Circular No. 2, s. 2004.
6. Immediate dissemination to all concerned on this matter is desired.

GEMMA Q. TACUYCUY, CESO V
Schools Division Superintendent

To be included in the perpetual index under the following subject:
PLANNING CONFERENCE DCP



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