



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region 1  
City of San Fernando, La Union 2500



3925

**MEMORANDUM**

**TO: All Schools Division Superintendent, Division  
Engineers, School Custodian/School Heads and School Principals**

**FROM : THE REGIONAL DIRECTOR**

**SUBJECT : *Pre-Delivery Meeting for CY 2019 School Furniture***

**DATE : August 5, 2019**

There will be a Pre-Delivery Meeting of the CY 2019 School Furniture to be conducted by Physical Facilities Unit and the Procurement Personnels at NEAP-R1, San Vicente, City of San Fernando, La Union on August 16, 2019 from 8:00am-12:00 noon.

Attached are the list of participants in this meeting and program of activities.

For information and compliance.

**MALCOLM S. GARMA**  
Regional Director

Incls.: As states  
AMS/rjm

DEPED REGIONAL OFFICE I  
**RELEASED**

AUG 6 9 2019

To School Head Concern: BY: 

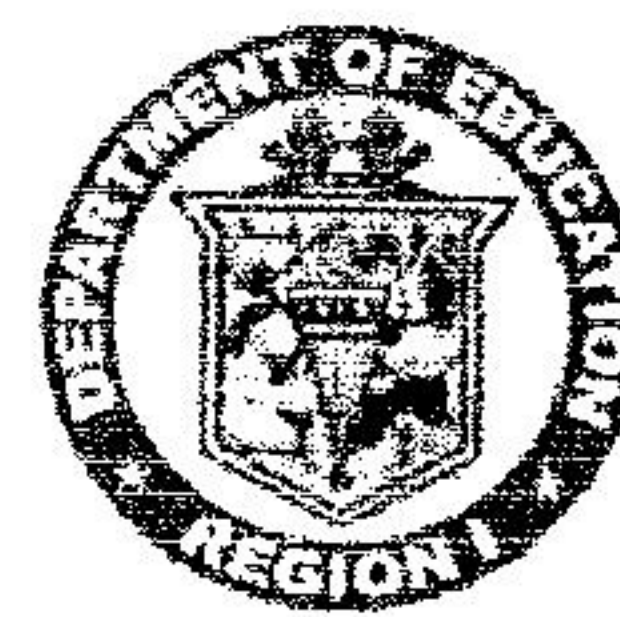
For Information and Guidance

  
**GEMMA Q. TACUNCUY, CESO V**  
Schools Division Superintendent





**Republic of the Philippines**  
**DEPARTMENT OF EDUCATION**  
**Region 1**  
**City of San Fernando, La Union 2500**



**PROGRAM SCHEDULE**

**Pre-Meeting Delivery of 2019 School Furniture**  
**August 16, 2019**  
**NEAP R-1**

8:00-9:00 AM.....**Registration and Distribution of Forms**  
**c/o MS. LEAH M. PAET**  
**Administrative Assistant V**

9:00-12:00 NOON..... **Program Proper**

Pambansang Awit.....**MS. ELVIRA Q. BUENO**  
**Administrative Officer I**

Prayer..... **RUSSELL J. MILANES**

Message.....**JESSIE L. AMIN, CESO V**  
**OIC-Office of the**  
**Assistant Regional Director**

Acknowledgement of Participants.....**MS. CORAZON B. RIVERA**  
**Administrative Officer V,**  
**Asset Management Section**

Brief Description of the CY 2019.....**ENGR. CELSO C. MANANGAN**  
School Furniture and **Regional Engineer**

Presentation of Sample ..... **ENGR. DARWIN RIVERA**  
**ENGR. PHILIP NARDO**  
**ENGR. NIXON ANGELO**  
**GATCHALIAN**

Proper Filling up of Forms.....**MS. CORAZON B. RIVERA**  
and Documents

Open Forum..... **ENGR. CELSO MANANGAN**  
**CORAZON B. RIVERA**  
**ARNOLD I. VINO-Chief Finance Division**  
**COA REPRESENTATIVE**



**List of Schools Concerned**

1. Bantay National High School
2. Tay-ac National High School
3. Lipit National HS
4. Anonang-Naguillian Community School
5. Caoayan Central School
6. Caoayan National High School
7. Puro National HS – Caoayan
8. Manzante National HS
9. Busiing Elementary School
10. Sta. Catalina Central School
11. Banucal Elementary School
12. Bequi-Walin Elementary School
13. Lidlidda North CS
14. Narvacan South CS – SPED Center
15. Salcedo Central School
16. Kalumsing Integrated School
17. Nagsayaoan Elementary School
18. Nalvo Elementary School
19. Suso Elementary School
20. Garitan Community School
21. Pallogan Elementary School
22. Tagudin Central School
23. Tagudin National High School