



Republic of the Philippines
Department of Education
Region I
SCHOOLS DIVISION OF ILOCOS SUR
Bantay, Ilocos Sur



August 5, 2019

DIVISION MEMORANDUM
No. 256, s. 2019

**VALUES ORIENTATION-WORKSHOP WITH GENDER-FAIR LANGUAGE IN FOCUS
FOR SDO PERSONNEL**

To: OIC-Office of the Assistant Schools Division Superintendent
Chief Education Supervisor, CID
OIC-Office of the Chief Education Program Supervisor, SGOD
Education Program Supervisors
Public Schools District Supervisors
All Other SDO Personnel

1. Pursuant to CSC Resolution No. 050433, s. 2005 and CSC Memorandum Circular No 12, s. 2005, government officials and employees are encouraged to use non-sexist language in all official documents, communications, and issuances.
2. In this connection, the Department of Education, Schools Division Office of Ilocos Sur which continuously undertakes gender mainstreaming activities and takes extra efforts in promoting gender-fair language will conduct the Values Orientation-Workshop with Gender-Fair Language in Focus to all SDO personnel on August 30, 2019 at Hotelinda Suites, Vigan City, Ilocos Sur.
3. The objectives of the orientation-workshop are the following:
 - a. Orient participants on gender-fair language;
 - b. Conduct simulation activities in using gender-fair language; and,
 - c. Incorporate gender-fair language in preparing letters, memoranda, posters, and other issuances.
4. The expenses on the above-mentioned activity shall be charged against 2019 GAD-MOOE subject to the usual accounting/budgeting and auditing rules and regulations.
5. Attendance of all concerned is a MUST. Hence, all SDO Personnel are advised to give their full commitment for the success of the said activity.
6. For information and guidance.



GEMMA Q. TACUYCUIY, CESO V
Schools Division Superintendent

To be indicated in the perpetual index under the following subject:
GAD 2019 Values Orientation-Workshop Seminar SDO Personnel Gender-Fair Language