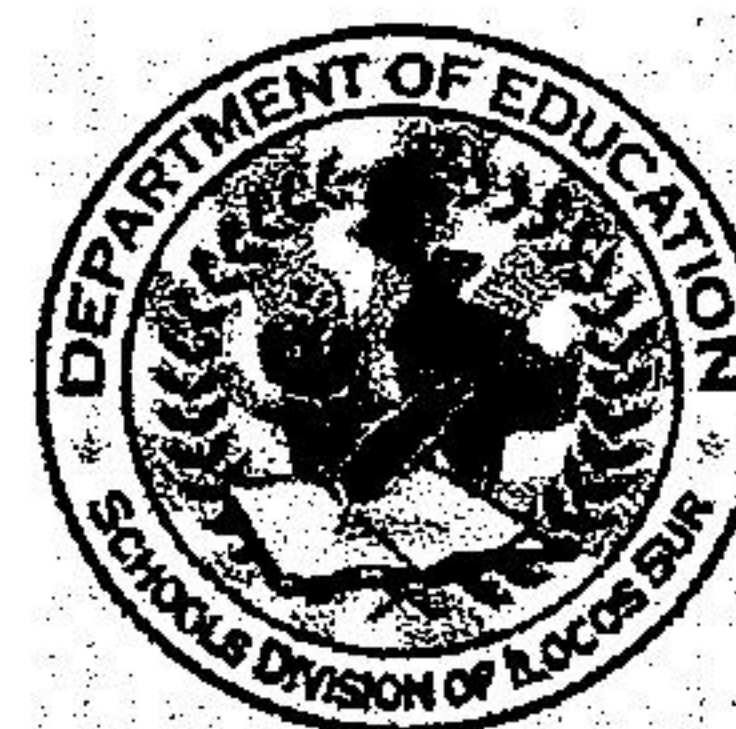




Republic of the Philippines  
Department of Education  
Region I  
**SCHOOLS DIVISION OF ILOCOS SUR**  
Bantay, Ilocos Sur



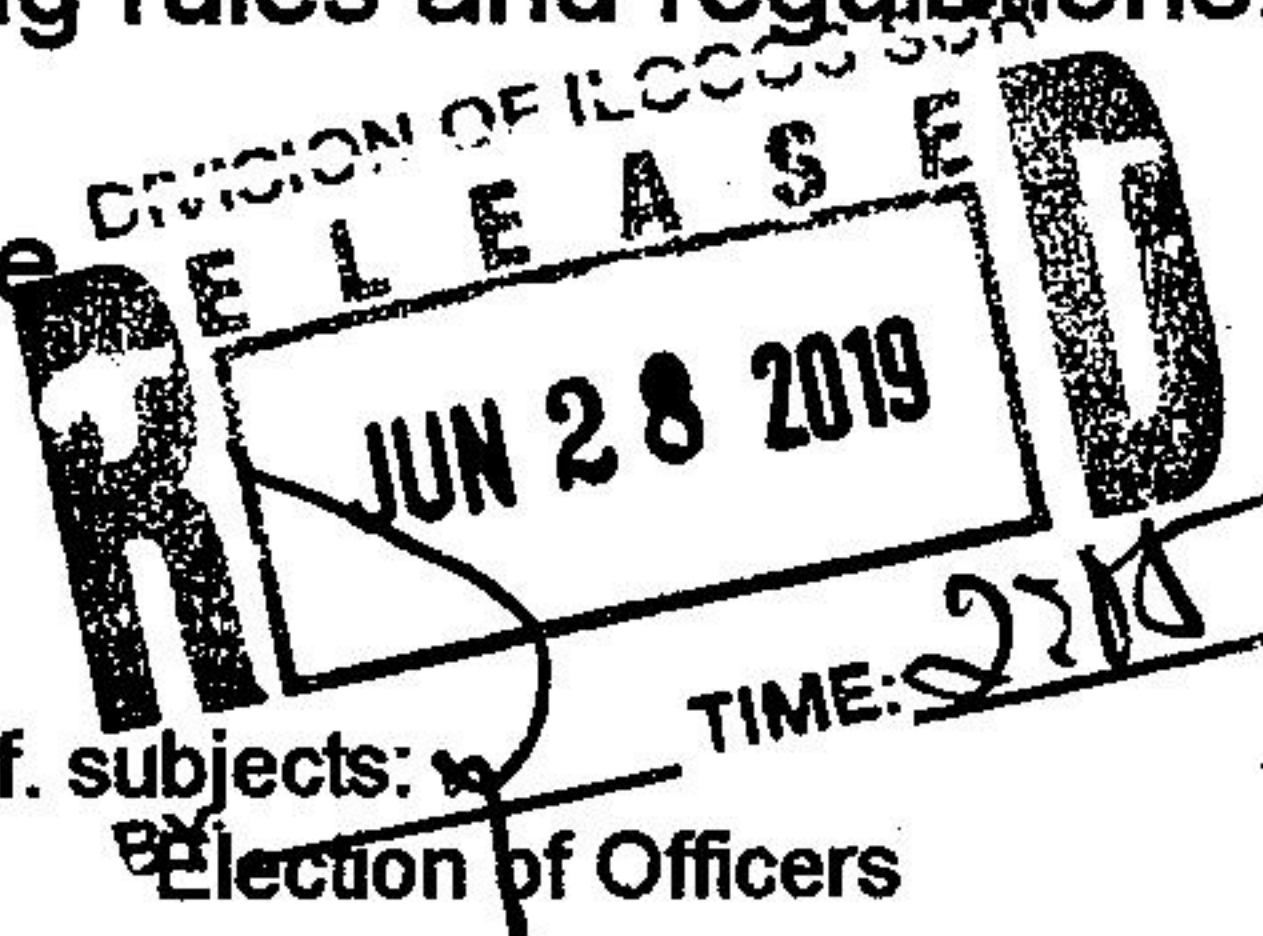
June 27, 2019

**DIVISION MEMORANDUM**  
**No 193, s. 2019**

**REITERATION ON THE ORGANIZATION OF PTAs AT THE SCHOOL LEVEL  
FOR SCHOOL YEAR 2019-2020**

**TO:** OIC-Asst. Schools Division Superintendent  
Chiefs Education Supervisor (SGOD and CID)  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads (Public Elementary and Secondary)  
Teachers  
All Others Concerned

1. Relevant to the provisions of DepEd Order No. 54, s. 2010, DepEd Order No. 77, s. 2009, and DepEd Order No. 83, s. 2010 for the Conduct of Elections of the Parents-Teachers Associations (PTAs) at the School Level and their Federations, every elementary and secondary shall organize a Parents-Teachers Association (PTA), for the purpose of providing an avenue for the discussion of issues and their solutions related to the total school program and to ensure the full cooperation of parents in the efficient implementation of such program.
2. In view hereof, this Office reiterates the Guidelines for the Conduct of Elections of the Parents-Teachers Associations (PTAs) at the School Level and their Federations per aforementioned DepEd Orders:
  - a. The organization of Homeroom PTAs and election of their officers from among the parents/guardians shall be held within fifteen (15) days from the start of the school year;
  - b. The election of the members of the Board of Directors (BOD) of the School PTA from among the elected Homeroom Presidents and Homeroom Advisers shall be held within thirty (30) days from the start of the school year;
  - c. The election of the Officers of the School PTA from among the BOD members shall be on the same day of their election to the BOD;
  - d. The election of Officers of the Municipal Federations of PTAs from among the Presidents of the School PTAs of all public elementary and secondary schools shall be held within forty-five (45) days from the start of the school year;
  - e. The election of Officers of the Provincial Federations of PTAs from among the Presidents of the Municipal Federations (Elementary and Secondary), shall be held within sixty (60) days from the start of school year.
3. The election of officers for the Federated PTA in the Division Level shall be conducted at the SDO Conference Hall on **August 16, 2019 at 9:00 A.M.** The elected Municipal Federated PTA Presidents are enjoined to attend. Only one Federated President per Municipality representing Elementary and Secondary School will attend.
4. Transportation expenses of the PTA participants shall be charged against PTA Funds while the meals and snacks of the participants shall be charged against HRTD-GAA 2019 subject to the usual accounting and auditing rules and regulations.
5. For information and guidance



**GEMMA Q. TACUYCUIY, CESO V**  
Schools Division Superintendent

Encls: As stated

To be included in the Perpetual Index under the ff. subjects:  
Parents-Teachers Association (PTA)

Election of Officers

Partnerships