



Republic of the Philippines  
Department of Education  
Region I  
**SCHOOLS DIVISION OF ILOCOS SUR**  
Bantay, Ilocos Sur



April 29, 2019

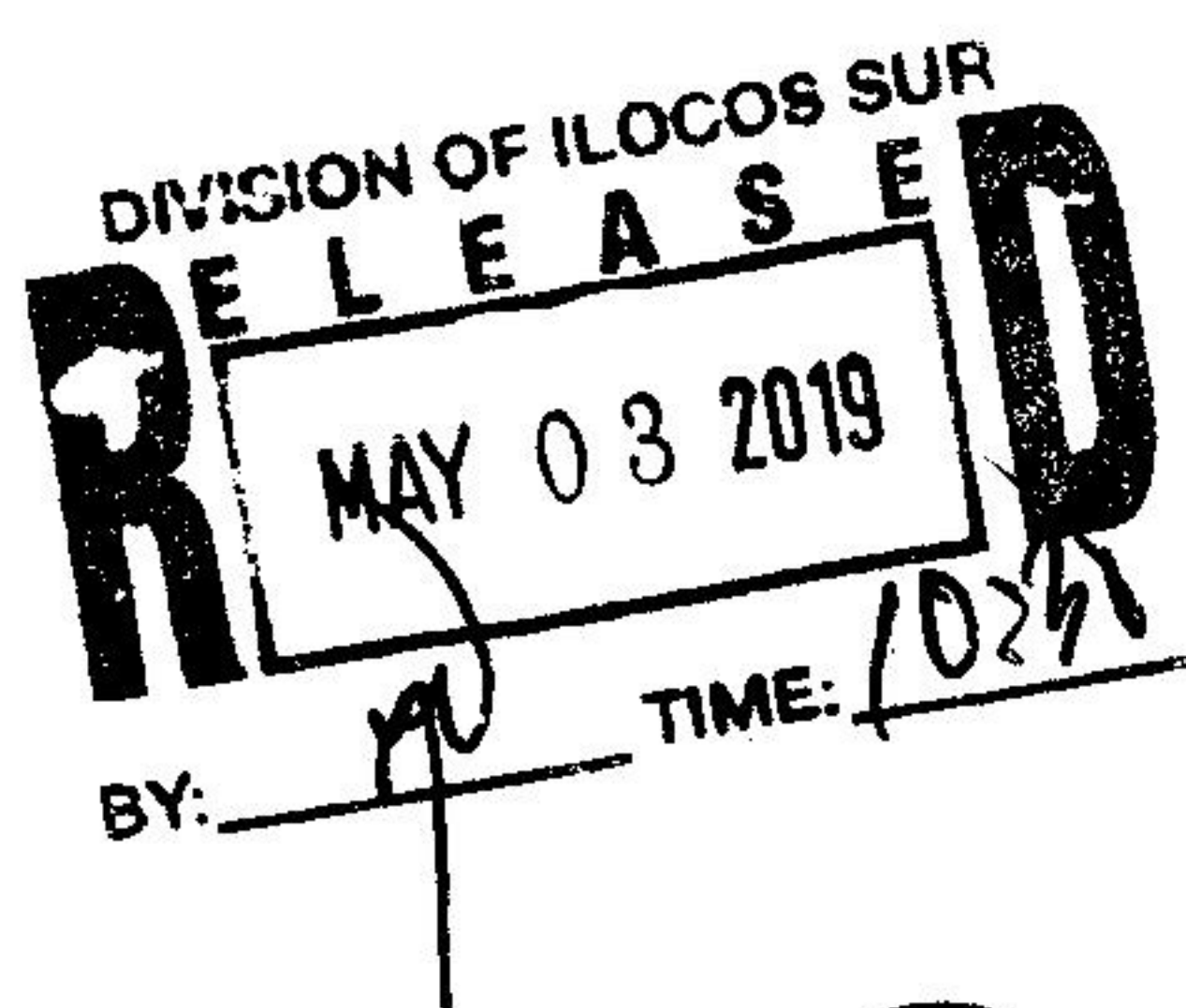
**Division Memorandum**

No 116 s. 2019

**Seminar –Workshop and Assessment on Technical Drafting NC II**

To: **Chiefs-SGOD and CID**  
**Education Program Supervisors**  
**District Supervisors**  
**Principals/Head Teachers/OIC's of Public Secondary Schools**

1. The Schools Division of Ilocos Sur shall conduct a 5-day Seminar-Workshop on Technical Drafting NC II-CAD (**COMPUTER ASSISTED DESIGNING**) among, TLE and TVL teachers on **May 14-18, 2019 (Tuesday to Saturday)** at Sinait National High School Computer Laboratory, Sinait, Ilocos Sur. The assessment date shall be scheduled by TESDA, Ilocos Norte after the training for two days at Ilocos Norte College of Arts and Trades (INCAT), Laoag City
2. The seminar training aims to equip the teachers the necessary skill in designing a house using Auto CAD. Technical Drafting NC II is a TR course in ICT which is very vital and useful in the K-12 curriculum (senior high).
3. The participants to this training are Technical Vocational Livelihood (TVL) and Technology and Livelihood TLE) Teachers who had previous training on Technical Drafting or have knowledge on Auto CAD.
4. Trainers shall come from the Assessment Center of INCAT, Laoag City.
4. Meals and travel expenses of participants shall be charged against available school canteen funds, while the registration fee of P 5, 000 (payable to the Assessment Centre with Official Receipt) each for the ten official participants (Attached copy) shall be reimbursed from Special Education Funds 2019 of TLE from the provincial government of Ilocos Sur.
5. Service Credits shall be granted to the teachers attending the seminar and assessment
6. Principals, Administrators and School Heads are requested to extend their full support and cooperation to ensure a successful conduct of this activity.
7. Immediate and wide dissemination of this memorandum is desired.



**GEMMA Q. TACUYCUY, CESO V**  
Schools Division Superintendent