



Republic of the Philippines  
Department of Education  
Region I  
**SCHOOLS DIVISION OF ILOCOS SUR**  
Bantay, Ilocos Sur



01 April 2019

**DIVISION MEMORANDUM**  
No. 081, s. 2019

**SUBMISSION OF OPCRf OF SCHOOL HEADS FOR SY 2018-2019  
AND RATER-RATEE DISCUSSION**

To: OIC-ASDS  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary School Heads  
Public Secondary School Heads

1. In compliance with DepEd Order No. 2, s. 2015 re: **Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education (DepEd)**, school heads are required to prepare their Office Performance Review and Commitment Form (OPCRf) for SY 2018-2019 and submit three (3) copies to the Office of the Asst. Schools Division Superintendent for rater-ratee discussion and to the Office of the Schools Division Superintendent for approval, on the following schedule:

April 11	April 12	April 15	April 16	April 22
<u>A.M.</u> Sinait Cabugao San Vicente	<u>A.M.</u> Sto. Domingo- San Ildefonso Bantay Nagbukel	<u>A.M.</u> Narvacan North Narvacan South	<u>A.M.</u> Banayoyo- Lidlidda Salcedo Quirino	<u>A.M.</u> Alilem- Sugpon Cervates Suyo
<u>P.M.</u> San Juan Magsingal Sta. Catalina	<u>P.M.</u> Caoayan Santa Sta. Maria	<u>P.M.</u> Burgos-San Esteban Santiago San Emilio	<u>P.M.</u> Galimuyog- Sigay-del Pilar Sta. Lucia	<u>P.M.</u> Sta. Cruz Tagudin

2. School Heads are advised to bring their portfolio for verification/MOVs to back-up their rating. There shall be no proxy during the submission dates and rater-ratee discussion.
3. Travelling expenses of school heads shall be charged against school MOOE subject to existing accounting and auditing rules and regulations.
4. For information, guidance and compliance of all school heads.



**GEMMA Q. TACUY-CUY, CESO V**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
Under the following subjects:

Performance Review and Evaluation

RPMS

School Heads

OPCRf