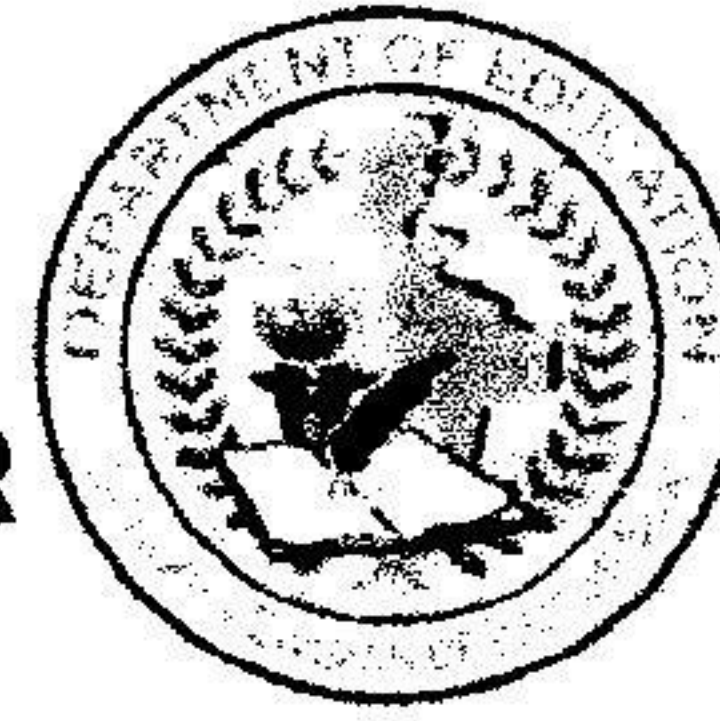




Republic of the Philippines
Department of Education
Region I
SCHOOLS DIVISION OF ILOCOS SUR
Bantay, Ilocos Sur



23 April 2019

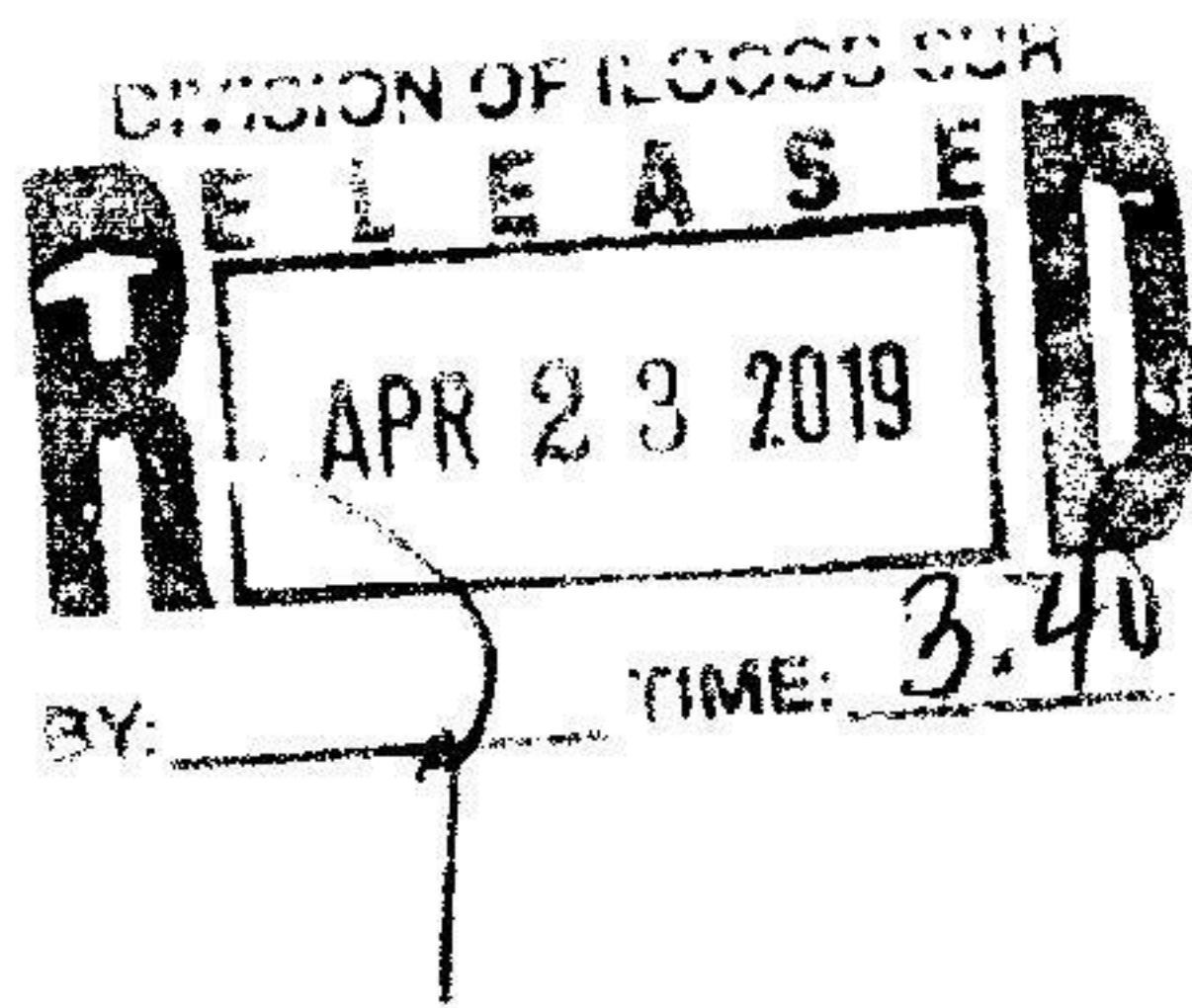
DIVISION MEMORANDUM

No. 106, s. 2019

**REORIENTATION- WORKSHOP OF DISTRICT AND SECONDARY
SCHOOL PROPERTY CUSTODIANS**

To: OIC-ASDS
Chief Education Supervisors
Education Program Supervisors
Public District Supervisors
Public Elementary School Heads
Public Secondary School Heads (Non-IUs)
All Others Concerned

1. The Schools Division of Ilocos Sur shall conduct a Reorientation-Workshop of District and Secondary School Property Custodians on April 29, 2019 at 1:00 PM at the Schools Division Office (SDO) Conference Hall, Bantay, Ilocos Sur.
2. Participants to the said activity are the members of the Division Inventory Committee, twenty-seven (27) District Property Custodians and Secondary Property Custodians of Secondary Schools Non-Implementing Units (Non-IUs). Participants from the field are advised to bring a copy of the Inventory Report.
3. Travelling expenses of field participants is chargeable against school MOOE subject to existing accounting and auditing rules and regulations.
4. For information and guidance.



GEMMA Q. TACUYCUI, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

Reorientation

Workshop

Property Custodian