



Republic of the Philippines
Department of Education
Region I
SCHOOLS DIVISION OF ILOCOS SUR
Bantay, Ilocos Sur



SDO 0869

April 16, 2019

DIVISION MEMORANDUM
No. 101, s. 2019

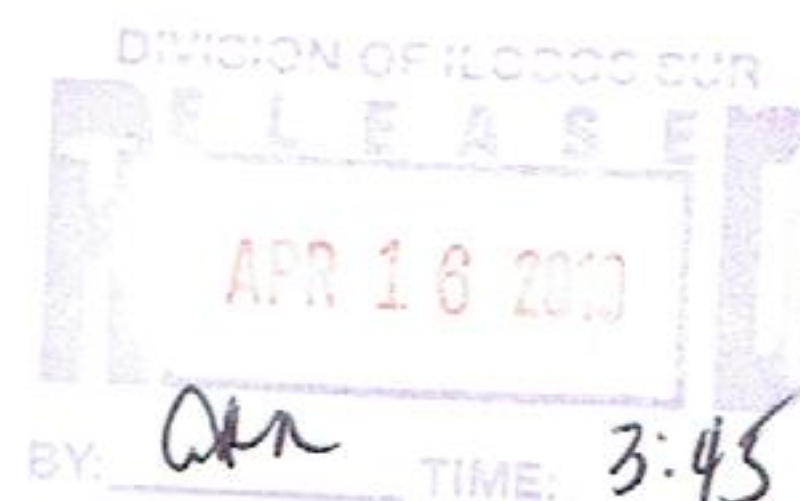
ANNUAL INVENTORY AND CONDEMNATION OF SCHOOL PROPERTIES

To: OIC-ASDS
Chief Education Supervisors
Public Elementary and Secondary School Heads
Committee on Inventory Checking and Condemnation and Disposal of Property
All others concerned

1. In compliance with COA rules and regulation and Section 409 of the DepEd Service Manual, Fourth Edition, the annual inventory and condemnation of school properties, shall be undertaken as attached schedule.
2. The Committee on Inventory Checking and Condemnation and Disposal of Property of the Schools Division of Ilocos Sur and the State Auditor IV shall compose of the group who will be visiting the schools/district to conduct the inventory and condemnation/disposal of school properties.
3. To facilitate the work, the following documents shall be available for ready reference.
 - a. Inventory of Plant, Property and Equipment
 - b. Property Acknowledgement Receipts
 - c. School Building Card
 - d. Property Card
 - e. School Site Card
 - f. Tax Declaration/Deed of Donation/Deed of Sale/Certificate of Land Title
 - g. Site Development Plan
4. The cooperation of all officials/teachers/employees concerned is hereby enjoined.

GEMMA Q. TACUYCUY, CESO V
Schools Division Superintendent

Encl.: As stated
/f



(Attachment to Div. Memorandum No.101, s. 2019)

SCHEDULE OF ANNUAL INVENTORY OF SCHOOL PROPERTIES

<u>School/District</u>	<u>Date</u>
1. Sinait District	April 23, 2019 a.m.
2. Cabugao District	April 30, 2019 a.m.
3. San Juan District	May 3, 2019 a.m.
4. Magsingal District	May 7, 2019 a.m.
5. Sto. Domingo-San Ildefonso District	May 9, 2019 a.m.
6. Bantay District	May 10, 2019 a.m.
7. San Vicente District	May 15, 2019 a.m.
8. Sta. Catalina District	May 16, 2019 a.m.
9. Caoayan District	May 21, 2019 a.m.
10. Santa District	May 23, 2019 a.m.
11. Narvacan North District	May 28, 2019 p.m.
12. Narvacan South District	May 29, 2019 a.m.
13. Nagbukel District	May 30, 2019 a.m.
14. Sta. Maria District	May 31, 2019 a.m.
15. Burgos-San Esteban District	June 4, 2019 a.m.
16. Santiago District	June 5, 2019 a.m.
17. Banayoyo-Lidlidda District	June 6, 2019 p.m.
18. San Emilio District	June 11, 2019 a.m.
19. Galimuyod-Sigay-G. del Pilar District	June 14, 2019 a.m.
20. Salcedo District	June 18, 2019 a.m.
21. Santa Lucia District	June 26, 2019 a.m.
22. Santa Cruz District	June 27, 2019 a.m.
23. Suyo District	June 28, 2019 p.m.
24. Tagudin District	July 2, 2019 p.m.
25. Alilem-Sugpon District	July 4, 2019 a.m.
26. Cervantes District	July 11, 2019 a.m.
27. Quirino District	July 10, 2019 a.m.
Secondary	
1. Binacud Integrated School	April 23, 2019 p.m.
2. Cabugao National High School	May 2, 2019, a.m.
3. Lipit National High School	April 30, 2019 p.m.
4. Pug-os National High School	May 2, 2019 p.m.
5. Sism National High School	May 2, 2019 p.m.
6. Solotsolot National High School	May 3, 2019 a.m.
7. Nagsupotan National High School	May 3, 2019 p.m.
8. Magsingal NHS	May 7, 2019 p.m.
9. Manzante National High School	May 8, 2019 p.m.
10. Puro National High School, Magsingal	May 8, 2019 a.m.
11. Belen National High School	May 9, 2019 p.m.
12. Bantay National high School	May 10, 2019 p.m.
13. Tay-ac National high School	May 10, 2019 p.m.
14. San Vicente Integrated School	May 15, 2019 p.m.
15. San Sebastian National High School	May 15, 2019 p.m.
16. Cabittaogan National High School	May 16, 2019 p.m.
17. Pantay-Tamurong National Hgih School	May 22, 2019 p.m.
18. Puro National High School, Caoayan	May 22, 2019 a.m.
19. Caoayan National High School	May 21, 2019 p.m.

20. Basug National high School	May 23, 2019 p.m.
21. Rancho National High School	May 24, 2019 a.m.
22. Mabilbila Integrated School	May 24, 2019 p.m.
23. Sulvec Integrated School	May 28, 2019 a.m.
24. Lungog Integrated School	May 28, 2019 p.m.
25. Imelda National High School	May 29, 2019 p.m.
26. San Pedro National high School	May 29, 2019 p.m.
27. Nagbukel National High School	May 30, 2019 a.m.
28. Ag-agrao National High School	May 31, 2019 p.m.
29. Burgos National High School	June 4, 2019 p.m.
30. San Esteban National high School	June 4, 2019 a.m.
31. Santiago National High School	June 5, 2019 p.m.
32. Banayoyo National high School	June 6, 2019 a.m.
33. Lidlidda National High School	June 6, 2019 p.m.
34. San Emilio National High School	June 11, 2019 a.m.
35. Pagangpang National High School	June 14, 2019 p.m.
36. Salcedo National High School	June 18, 2019 p.m.
37. Dinaratan National High School	June 25, 2019 a.m.
38. Sigay National High School	June 19, 2019
39. G. Del Pilar National high School	June 20, 2019
40. Palali National High School	June 26, 2019 p.m.
41. Nagtablaan National High School	June 25, 2019 p.m.
42. Amarao National High School	June 28, 2019 a.m.
43. Dili National High School	June 27, 2019 p.m.
44. Pudoc Integrated School	July 2, 2019 a.m.
45. Ambalayay Integrated School	July 3, 2019
46. Alilem Daya National High School	July 4, 2019 p.m.
47. Sugpon NHS	July 9, 2019
48. Quirino National High School	July 10, 2019 p.m.
49. Cervantes National High School	July 11, 2019 p.m.
50. Kalumsing IS	June 6, 2019 a.m.
51. Bantugo-Mission IS	May 30, 2019 p.m.
52. Namitpit IS	July 10, 2019 p.m.

NOTE: The scheduled dates are subject to change in the exigency of service.