



Republic of the Philippines  
Department of Education  
Region I  
**SCHOOLS DIVISION OF ILOCOS SUR**  
Bantay, Ilocos Sur



April 15, 2019

**DIVISION MEMORANDUM**  
No. 096, s. 2019

**POLICY GUIDELINES TO 2019 DIVISION MAPEH SUMMER CLASS PROGRAM**

**To: OIC-ASDS**  
**Chief Education Supervisors**  
**Education Program Supervisors**  
**Public Schools District Supervisors**  
**Public Elementary and Secondary School Heads**  
**All Others Concerned**

1. The Department of Education- Schools Division of Ilocos Sur through the Curriculum Implementation Division issues the enclosed Policies and Guidelines on the 2019 Division MAPEH Summer Class Program.
2. These guidelines shall be effective immediately upon issuance and shall remain in force and in effect until revoked.
3. Immediate dissemination and strict compliance to these guidelines is directed.

Incl.: As Stated

To be included in the perpetual index  
under the following subject:

K TO 12 CURRICULUM: MAPEH



**GEMMA Q. TACUYCUIY, CESO V**  
Schools Division Superintendent

SUMMER CLASS PROGRAM 2019





## **POLICY GUIDELINES TO 2019 DIVISION MAPEH SUMMER CLASS PROGRAM**

### **I.GENERAL PROVISION**

#### **Section 1. Rationale and Statement of the Policy**

As part of innovating the MAPEH Curriculum and to enforce more activities for the learners, the 2019 Summer Class Program is hereby initiated by the Schools Division of Ilocos Sur through the Curriculum Implementation Division.

The objectives of this 2019 Division MAPEH Summer Class Program are as follows:

- a. to provide summer class programs that stimulate the development of each learners cultural and art appreciation through different activities.
- b. to instill the lifelong values of teamwork, responsibility, build individual character, confidence and skills through a wide range of summer program, workshops and cultural activities.
- c. to provide situations for learners to set goals and challenge themselves while discovering his or her own skills and abilities.

Summer Class in different form of programs gives learners further opportunity to explore their artistic interests and passions. These programs can also assist learners augment their resume broaden depth of experience. MAPEH summer class program can fulfill an academic requirement or also be purely for pleasure. These programs can provide an opportunity to work with a visiting artist, experiment with a new discipline and stay on track with coursework.

#### **Section 2. References**

Division Memorandum No. 395, s.2018  
Division Memorandum No. 477, s.2018  
DBM Circular No. 2, s.2004

DepEd Order No. 13, s.2018  
DepEd Order No. 19, s.2008  
DepEd Order No. 53, s.2003

#### **Section 3. Definition of Terms**

**Summer Class Program-** these are programs which provides additional information of knowledge and basic skills in the different components of the subject MAPEH. It is further divided into five (5) sub-classes: a) Rudiments of Music, b) Instrumentation, c) Philippine Folkdances, d) Basics of Dance sport, and e) Fundamentals of Arts and Design.

**Class Facilitator-** any person who is subject expert and have attended the different division seminar-workshop for MAPEH teachers and will handle the summer class program.

**Program Syllabus-** a guide to be used by the class facilitator in the form of session guide and slide deck.

### **II.GUIDELINES**

#### **Section 4. Rules and regulation to be followed and strictly adhere by the school/ district implementing the summer class program**

1. The summer class program is open to all learners.







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2. The school or district is allowed to offer one (1) or more of the following classes:
  - a) Rudiments of Music
  - b) Instrumentation
  - c) Philippine Folkdances
  - d) Basics of Dance sport
  - e) Fundamentals of Arts and Design
3. Only a maximum of 30 learners per class.
4. The summer class program shall start 1<sup>st</sup> week of May 2019.
5. The duration period of each of the classes shall be a minimum of five (5) days and a maximum of 10 days.
6. In case that the school shall offer two (2) or more classes, simultaneous implementation shall take effect and with one (1) class facilitator per class shall be observed.
7. Teachers who attended the Division Seminar-Workshop for MAPEH Teachers in 2018 are the only allowed to act as class facilitators and will handle the summer class program.
8. Class facilitators shall be allowed to contextualize the given program syllabus to suit the needs of the interested learners, availability of materials or resources, and time adjustment per class.
9. Teachers who will handle and implement this summer class program shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 entitled "Updated Guidelines on Grant of Vacation Service Credits to Teachers". On the other hand, School Heads shall be provided with Compensatory Time-Off (CTO), as per Civil Service Commission and DBM joint Circular No. 2, s. 2004 entitled "Non-monetary Remuneration for Overtime Service Rendered".
10. Interested schools or districts shall write and secure a letter addressed to the Schools Division Superintendent by the School Head or Public Schools District Supervisor on or before April 30, 2019 informing the office with the following details:
  - 1) class/es to offer
  - 2) number of days or the duration period of the summer class
  - 3) name of class facilitator

Attached also the list of learners who will participate in the summer class program following the format below:

| NAME | SCHOOL/DISTRICT | GRADE LEVEL | CLASS |
|------|-----------------|-------------|-------|
|      |                 |             |       |
|      |                 |             |       |

11. Interested learners who will join the summer class program shall secure waiver and other documents to ensure safety and security among them.
12. The "No collection policy" is strictly observed in this summer class program.







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### III. MISCELLANEOUS PROVISIONS

#### Section 5. Separability Clause

Any part or provision of this Division Memorandum which may be held invalid or unconstitutional shall not affect the validity and effectivity of other provisions.

#### Section 6. Repealing Clause

All prior Division Order/ Memoranda or other issuances, or provisions thereof, which are inconsistent are hereby repealed, revised, or modified accordingly.

#### Section 7. Effectivity

This Division Memorandum shall take effect immediately upon issuance.

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|---|---|
| Proponent:<br><br><b>PHILIP JOHN GREGORY G. ALDOS</b><br>Education Program Supervisor-MAPEH |   |
| Noted by:<br><br><b>MARIA SALOME R. ABERO, Ed.D.</b><br>Chief Education Supervisor, CID     | Recommending Approval:<br><br><b>ARNEL C. DOCTOLERO</b><br>OIC- Assistant Schools Division Superintendent |
| APPROVED:<br><br><b>GEMMA Q. TACUYCUI, CESO V</b><br>Schools Division Superintendent        |   |