



Republic of the Philippines  
Department of Education  
Region I  
**SCHOOLS DIVISION OF ILOCOS SUR**  
Bantay, Ilocos Sur



February 4, 2019

**DIVISION MEMORANDUM**  
**No. 039, s. 2019**

**DIVISION ORIENTATION ON THE ADMINISTRATION  
OF THE 2019 BASIC EDUCATION EXIT ASSESSMENT (BEEA)  
FOR ALL GRADE 12 STUDENTS FROM PUBLIC AND PRIVATE SCHOOLS**

**To: OIC-ASDS**  
**Chief Education Supervisors**  
**Education Program Supervisors**  
**Public Schools District Supervisors**  
**Public Elementary and Secondary School Heads**  
**Private Elementary & Secondary Administrators**  
**All others concerned**

1. Pursuant to Dep Ed Order No. 55, s. 2016, and DepEd Memo No. 5, s. 2019 dated January 31, 2019, a Division Orientation on the Administration of the Basic Education Exit Assessment (BEEA) for all Grade 12 students from both public and private schools shall be conducted at **Bantay West CS Conference Hall, Bantay, Ilocos Sur** on **February 11, 2019**.
2. The Orientation-Seminar, **which shall start at 8:30 AM**, aims to orient Chief Examiners or School Testing Coordinators on the security and proper conduct/administration of the Basic Education Exit Assessment which shall be administered in all public and private secondary schools on **February 13 & 14, 2019**.
3. The participants to this seminar are Administrators or Principals/School Heads of Public and Private Secondary Schools. **There should only be one participant per school/campus.**
4. Travel expenses of the participants shall be charged against the budgeted NETRC funds subject to the usual accounting rules and regulations upon submission of Travel Order and Itinerary of travel.
5. Test materials shall be distributed to the School Heads/Testing Coordinators attending just after the orientation and shall be returned to the Office on or before February 15, 2019.
6. Immediate and wide dissemination of this Memorandum is desired.



**GEMMA Q. TACUYCUI, CESO V**  
Schools Division Superintendent

References: Dep Ed Order No. 55, s. 2016  
DepEd Memo No. 5, s. 2019

To be included in the Perpetual Index under the following subjects:  
**ASSESSMENT                      SECONDARY EDUCATION**

**TESTS**

**WORKSHOPS**

