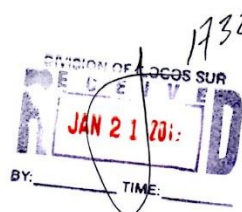




3/F Sterling Place Building, 2302 Pasong Tamo Ext.,
Makati City, Philippines, 1231
(632) 813-7828 / Fax: (632) 893-2611
www.expressions.com.ph

January 21, 2019

Ms. Gemma Tacuycuy
Schools Division Superintendent
Dep. Ed. , Division Office of Ilocos Sur
Bantay, Ilocos Sur



Dear Ma'am,

Greetings from Expressions Stationery Shop, Inc.!

Born out of the provincial need for an urbanized shopping experience. Over the years, Expressions stores has grown to more than 100 branches nationwide together with Mart One Department Store, Mi Department Store, and it has continuously striving to provide its shoppers the best value for money shopping experience by offering a great selection of products at affordable prices.

We will be having an Arts and Crafts workshop that will be participated by students who are interested to join. This is a fun and colorful event with 3 stations: Painting, Doodling and Calligraphy. To join this activity, participants just have to buy the art kit worth P200. There will be special set of recognition for this event and have the chance to experience the optimism through creativity. Also, we are very much willing to help you in whatever activities you may have in the near future.



With this, we came to invite your school to participate on the said activity. We are looking forward for your utmost participation, as we want to impart & express optimism as you grow your students in the field of Arts. For more questions please contact us at **09178875744** or email as at ***martonevigancity@gmail.com***

Looking forward for your positive response regarding this request. Thank you very much and more power!

Best regards,


JOYLYN TARANGIN
Asst. Store Manager
Expressions Stationery Shop, Inc.

Noted by: 
ELIZABETH DORON
Store Manager
Expressions Stationery Shop, Inc.

| | | | |
|--|--|---|---|
|  | | Republic of the Philippines Department of Education Region I SCHOOLS DIVISION OF ILOCOS SUR Bantay, Ilocos Sur |  |
| To: Elementary and Secondary School Heads | | | |
| For information. | | | |
| GEMMA Q. TACUYCUIY, CESO V Schools Division Superintendent | | | |
| <small>DOCUMENT CODE: SDO-ILS-OSDS-SDS-QF-003 REVISION: 00 EFFECTIVITY DATE: 04-10-2018</small> | | | |
| <small>Quirino Boulevard, Zone V, Bantay, 2727 Ilocos Sur Tel. No.: (077) 722-2055 Fax No. (077) 722-7400 www.depedilocosur.xyz www.facebook.com/SDOilocosur</small> | | | |
| "SMILE AND SERVE WITH A HAPPY HEART" | | | |



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www.expressions.com.ph

**A Division of Expressions Stationery Shop Inc.
Former Colegio Business Center, Vigan City**

January 21, 2019

MS. GEMMA Q. TACUYCUY

Schools Division Superintendent
Dep. Ed. Division Office of Ilocos Sur
Bantay, Ilocos sur

Dear Ma'am,

Greetings from Mart One Vigan - **"Always Low Prices, Always!"**.

Mart One through the years always launched timely and creative promotions to enhance the shopping experience of our beloved customers. We offer quality items at very affordable prices.

In this regard, we would like to offer you our **MART ONE GIFT CERTIFICATES** as an alternative gift for all occasions. Gift certificates are good as cash, transferable, can be used on all outlets of Mart One Department Stores and all Expressions Stores nationwide. Furthermore, it can be used as payment even on sale or discounted items and gives the recipient the power to choose which gift he/she desires.


The **GIFT CERTIFICATES** allows them to choose from a wide array of apparel, houseware, appliance and furniture, personal accessories, school and office supplies, toys, health and beauty products, footwear, bags & luggages, & novelty items. Truly a perfect and memorable gift of all times.

Should you be interested, please don't hesitate to get in touch with us by calling **674-1121 / 09178875744** and look for **Ms. Joylyn Tabangin**.

Thank you!

Truly yours,


Ms. Joylyn Tabangin
Asst. Store Manager
Mart One


Noted by: **Ms. Elizabeth Doron**
Store Manager
Mart One



**A Division of Expressions Stationery Shop Inc.
Former Colegio Business Center, Vigan City**

Date : January 21, 2019

MS. GEMMA Q. TACUYCUY

Schools Division Superintendent
Dep. Ed. Division Office of Ilocos Sur
Bantay, Ilocos sur

Dear Ma'am,

Greetings from Mart One Vigan - **"Always Low Prices, Always!"**.

Mart One Vigan takes pride in its quality customer service through out this years. And now, we are establishing a better camaraderie between the company and our customers by offering a better and more beneficial way of providing their needs.

Now, we have launched the **TEC GIFT CHEQUE RESELLERS PROGRAM**. Mart One denies the difficulty to the customers of acquiring their longtime dream items for it now offers them a help by the grants our guarantors are giving through this program.


Through this time, we are in the process of recruiting potential guarantors. We earnestly request for your continuing support to strengthen further our tie-up by signing up and joining this field of endeavor.

Attached is the terms and conditions of the TEC Gift Cheque Resellers Program.

Should you feel interested, please call us at **674-1121 / 09178875744** and look for **Ms. Joylyn Tabangin** or visit us at Mart One Office and we will be more than willing to discuss further with you the program.

We anticipate with much appreciation your action on this request. Thank you so much and God Bless.

Respectfully yours,


Ms. Joylyn Tabangin
Asst. Store Manager
Mart One


Noted by: **Ms. Elizabeth Doron**
Store Manager
Mart One

TEC Gift Cheque Resellers Program

ACCREDITATION FORM

| | |
|--|--|
| Application Number: | |
| Date: | |
| Applicant's Name: | |
| Current Address: | |
| Valid Identification No.: (At least one (1) of the ff: -SSS,GSIS Passport, Company ID) | |
| Amount of Initial Purchase: | |
| Applicable Discount % | |

TERMS AND CONDITIONS

1. The project shall be called "TEC Gift Cheque Resellers Program", all resellers referred to as "Gift Cheque Reseller" (GCR) accredited to this program is entitled to the following benefits/ privileges upon reading and understanding its Terms and Conditions.
2. Only Resellers- Customers with the minimum amount of Php 10,000.00 Single GC Purchases and have completed this accreditation approval process are to be considered as under the TEC Gift Certificate Resellers (TGCR) Program. Purchases at minimum Php 5,000.00 shall be allowed thereafter.
3. The following will be the discounting scheme for the GC resellers' program:
 - (a) 10% discount for P 10,000 and above initial purchase.
 - (b) 10% discount for P 5,000 monthly purchase.
 - (c) The initial discount availed by the reseller shall be his discount rate for future purchases. This discount rate shall be recorded in the application form of the reseller and will serve as the reference.
 - (d) Only Active Resellers shall be qualified to receive applicable discounts for future purchases. In order to remain an active reseller, a minimum purchase of P 5,000 GC every month is required. Deadline to purchase is every end of the month. The store head is responsible to notify the reseller one week before each end of the month of this policy if the required purchase has not yet been made.
 - (e) GC resellers will be considered inactive if no GC purchase have been made for two (2) consecutive months.
 - (f) **Reactivation of Inactive Resellers**
 - i. All inactive resellers who wish to be in active status again must be treated as a new reseller. They must comply with the usual accreditation process.
 - ii. Reactivated resellers must follow the discount scheme stated on 3-A and 3B, that is, 10% discount for P 10,000 and above initial purchase upon reactivation and 10% discount for P 5,000 and above for monthly purchase after reactivation
 - iii. For documentation purposes, the store head or the store T.A. Must file the inactive resellers' previous accreditation. This shall serve as reference for future use.
4. All Gift Certificate Sold under this Program is valid for all stores of Mart One and Expressions.
5. All Payments from Resellers shall be in form of Cheque or Cash Basis or Credit Card Only. However for Cheque payment, the GC maybe issued to the Reseller once it has been cleared after 3 banking days.
 - (a) For credit card purchases, the discount rate will be reduced by 3%. For example, the applicable discount rate is 10%, the discount rate will be reduced to 7%. If applicable rate is 5%, this will be reduced to 2%.
6. All purchased GC's of the Accredited Resellers under this program is considered sold once the payment transaction had been completed. Return of GC's are strictly not allowed.
7. A token of appreciation shall be given to the accredited active GCR every Christmas Season. Token shall be given on or before 20th of December of the every year for active resellers.
8. TEC may have the right to revoke and cancel this Accreditation without prior notice.

I hereby agree and understand the above Terms and Conditions of the TEC GC Volume-Buyers Program:

Buyer
(Signature Over Printed Name)

M1 Store Representative (RM/SH)
(Signature Over Printed Name)