



Republic of the Philippines
Department of Education
Region I
SCHOOLS DIVISION OF ILOCOS SUR
Bantay, Ilocos Sur



January 18, 2019

DIVISION MEMORANDUM
No. 22, s. 2019

**REITERATION ON THE CONDUCT OF PARENT-TEACHER CONFERENCE
AND DISTRIBUTION OF CARDS**

To: OIC - Asst. Schools Division Superintendent
Chief Education Supervisors
Education Programs Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All others concerned

1. In connection with DepEd Order No. 25, s. 2018: Re: School Calendar for SY 2018-2019, the Parents-Teachers Conference and Distribution of Cards is scheduled on January 19, 2019, please be reminded that all schools are hereby reminded to conduct the said activity.
2. Parent-teacher conferences shall be done to apprise the parents on the performance of their children and ensure their involvement in school activities. These conferences shall be conducted back-to-back with the General Assembly and every second Saturday after the Quarterly Examinations except on the last Conference in April 2019. (Paragraph 5 of the *Implementing Guidelines on the School Calendar for School Year (SY) 2018-2019*).
3. The Schools Division Monitoring Teams including Public Schools District Supervisors are requested to monitor the conduct of said activity and provide technical support when necessary. A monitoring report shall be submitted (Attention: SGOD) to determine the extent of the implementation of the activity.
4. Public Schools District Supervisors are requested to submit a report of schools who did not conduct the activity.
5. For information and guidance.

GEMMA Q. TACUYCUY, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

PTA Conference

Distribution of Report Cards

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REVISION: 00

EFFECTIVITY DATE: 09-10-2018

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