



Republic of the Philippines  
Department of Education  
Region I  
**SCHOOLS DIVISION OF ILOCOS SUR**  
Bantay, Ilocos Sur



21 January 2019

**DIVISION MEMORANDUM**  
No. **024**, s. 2019

**RECRUITMENT AND EVALUATION OF SENIOR HIGH SCHOOL (SHS)  
TEACHER-APPLICANTS FOR SY 2019-2020**

To: OIC-ASDS  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary/Secondary School Heads  
Teacher-Applicants  
All Others Concerned

1. Pursuant to DepEd Order No. 3, s. 2016, this Office announces the following schedule of recruitment and evaluation for teacher-applicants in senior high schools for SY 2019-2020 in the DepEd, Schools Division of Ilocos Sur, as follows:

January 24, 2019	The Division Selection Committee shall conduct Orientation to all SHS teacher-applicants on January 24, 2019 at the Senate Pres. Ernesto Maceda Farmers' Civic Center, San Esteban, Ilocos Sur at 8:30 AM.
January 28 & 30, 2019	Submission of application letters and supporting documents by teacher-applicants to the School Screening Committees. The School Screening Committee shall verify all documents as to completeness and authenticity. The Committee shall issue a certification to the applicant that it has received the application and as to the completeness and authenticity of the documents.
February 1, 2019	The School Screening Committees shall submit the List of Teacher-Applicants with their pertinent documents and initial ranklist (containing scores in Education, Teaching/Industry/Workplace Experience, Portfolio/Outstanding Accomplishments) to the Division Selection Committee by subject group.
February 12 - 14, 2019	The Division Selection Committee shall observe demonstration teaching and conduct Behavioral Events Interview (BEI) to teacher-applicants.
February 17, 2019 (tentative date)	The Division Selection Committee shall administer the English Proficiency Test in coordination with the Bureau of Education Assessment. Old applicants are required to take the test.
February 18 - March 15, 2019	Evaluation and Finalization of RQA for Senior High School (SHS).
March 18, 2019 (tentative date)	The Division Selection Committee shall submit the division-wide RQA - SHS for SY 2019-2020 to the Schools Division Superintendent.
March 20, 2019 (tentative date)	Approval of the RQA - SHS for SY 2019-2020.
March 22, 2019 (tentative date)	Posting of the approved RQA - SHS for SY 2019-2020. Copies to be furnished to LGUs.





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2. The composition of the Division Selection Committee, pursuant to DepEd Order No. 3, s. 2016 are as follows:

Chairman : Dr. Arnel C. Doctolero  
Members : Dr. Maria Salome R. Abero  
Mr. Nestor G. Villaflor  
Dr. Samuel R. Lazo  
Mr. Emilio G. Ayson, Jr., ISPSSAA President  
Mrs. Evelyn T. Cordero, Teachers' Association President  
School Head from recognized Private School  
Education Program Supervisor

**Secretariat**

Chairman : Dr. Lysander N. Espejo  
Members: Mrs. Arlene A. Rola  
Mr. Joseph Raymund L. Natividad  
Ms. Angelica Tricia R. Rojo

3. Likewise, the composition of working committees are as follows:

**Behavioral Events Interview**

1. Dr. Elsie R. Rigunay
2. Dr. Samuel R. Lazo
3. Dr. Maria Teresita R. Gapate
4. Mr. Nestor Villaflor
5. Mr. Marlon Taloza
6. Mr. Jose P. Bueno, Jr.
7. Dr. Lysander N. Espejo
8. Mrs. Wilma V. Fagel
9. Mrs. Arlene A. Rola
10. Mrs. Evelyn T. Cordero
11. Mr. Elvis A. Tabugader
12. Mr. Emilio G. Ayson, Jr.

**Demonstration Teaching**

All PSDS (10)  
Mrs. June Racca  
Mrs. Marisa Voloria  
Mrs. Mary Jane Medina  
Mrs. Perla Pena  
Mr. Manolito Pena  
Mrs. Rebecca Voloria  
Mr. George Urubio  
Dr. Vilma Avila  
Mr. Carlito Iligan  
Mrs. Esmeralda Molina  
Mrs. Donalene Bernal  
Mrs. Isanie Collo  
Mr. Tito Tiwan  
Mr. Danilo Quitoriano





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4. The Division Personnel Selection Board as per DepEd Order No. 66, s. 2007 is tasked to evaluate applicants who are already teaching with the DepEd either in elementary or junior high schools. Part VII of DepEd Order No. 3, s. 2016 shall be used in the computation of points.
5. Widest dissemination of the contents of this Memorandum is desired.

**GEMMA Q. TACUYCUY, CESO V**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
Under the following subjects:

Recruitment and Evaluation  
Registry of Qualified Applicants

Teacher-Applicants  
Schedule

Committees  
Senior High School

