



Republic of the Philippines  
Department of Education  
Region I  
**SCHOOLS DIVISION OF ILOCOS SUR**  
Bantay, Ilocos Sur



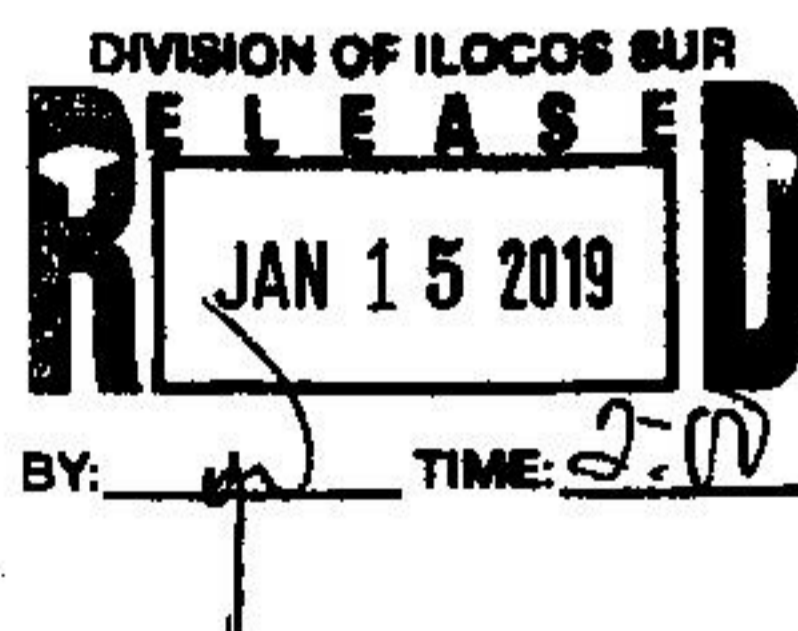
January 14, 2019

**Division Advisory**  
**No. 011, s.2019**

**INSTRUCTIONAL MATERIALS (LEARNING RESOURCES) FAIR**

**To: OIC-ASDS**  
**Chief Education Supervisors**  
**Education Program Supervisors**  
**Public Schools District Supervisors**  
**Public Elementary School Heads**  
**All others concerned**

1. This Advisory is issued in compliance with Regional Memorandum No. 023, s. 2019 dated January 10, 2019 regarding the first **Instructional Materials (Learning Resources) Fair** to be conducted at Awesome Hotel, San Juan, La Union on January 18, 2019.
2. Kindergarten and Grade 1 Teachers should submit their best teacher-made text-based (print and non-print) LRs aligned with the K to 12 curriculum such as the following:
  - a. Wordless Book
  - b. Graphic Organizer and
  - c. Non-print LR (Enhanced Powerpoint Presentation)
3. Submission of instructional materials (LRs) will be on or before January 17, 2019 @ 1:00 PM.
4. The general guidelines for the said fair and the official entry form are attached to this advisory.
5. Teachers who will attend the said fair will be chosen from those who will submit instructional materials (LRs) to the Schools Division Office.
6. Lunch and snacks of the participants shall be charged against AC-18-5611-GASS-028 and AC-18-5611-GASS-040 while travel and other incidental expenses shall be charged to local funds/school MOOE subject to the usual accounting and auditing rules and regulations.
7. For information, guidance and compliance.



**GEMMA Q. TACUYCUI, CESO V**  
Schools Division Superintendent

To be indicated in the perpetual index under the following subjects:

Instructional Materials

Learning Resources

Fair





January 10, 2019

JAN 10 2019

REGIONAL MEMORANDUM  
No. 123s. 2019

19/177

*[Signature]*

**INSTRUCTIONAL MATERIALS (LEARNING RESOURCES) FAIR**

To: All Schools Division Superintendents  
All others concerned

1. This Office, through the Curriculum and Learning Management Division announces the first Instructional Materials (Learning Resources) Fair to be conducted at Awesome Hotel, San Juan, La Union on January 18, 2019.
2. The fair aims to:
  - a. showcase the best teacher-made text-based (print and non-print) Kindergarten and Grade 1 Learning Resources.
  - b. recognize the skills and competencies of the teachers in developing LRs aligned with the K to 12 curriculum and are used as primary bases or supplements to teaching and learning process.
  - c. benchmark on the best teacher-developed Kindergarten and Grade 1 LRs of the different Schools Division Offices
  - d. collect print and non-print LRs for uploading in the Learning Resources Portal and for reproduction and distribution regionwide
3. Participants per Division are two(2) Kindergarten teachers, seven (7) Grade 1 teachers, two(2) school heads, two (2) Division learning area supervisors, Division EPS-LRMDS, Project Development Officer (LRMDS), CLMD Personnel and the Regional Technical Working Group.
4. The guidelines for the fair are provided in Enclosure No. 1.



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**Region 1**  
**City of San Fernando, La Union 2500**



5. Lunch and snacks of the participants, supplies and materials shall be charged against AC-18-5611-GASS-028 and AC-18-5611-GASS-040. Travel and other incidental expenses, however, shall be charged to local funds subject to the usual accounting rules and regulations.
6. For more information, please contact Dr. Arlene Niro, OIC, Office of the Chief Education Supervisor, Curriculum and Learning Management Division at 072-6078141 or Gina A. Amoyen, EPS-LRMS at 072-700-24-73.
7. For information and immediate dissemination.

For and in the absence of the Regional Director:

**ARLENE A. NIRO**

Education Program Supervisor  
OIC, Office of the Chief Education Supervisor  
Curriculum and Learning Management Division  
Caretaker



**Republic of the Philippines**  
**DEPARTMENT OF EDUCATION**  
**Region 1**  
**City of San Fernando, La Union 2500**



Enclosure No. 1 to Regional Memo. No. 023

**GENERAL GUIDELINES FOR THE INSTRUCTIONAL MATERIALS  
(LEARNING RESOURCES) FAIR**

**I. BACKGROUND**

This Office, through the Curriculum and Learning Management Division-Learning Resource Management Section initiated the Learning Resources Fair which serves as an avenue to showcase the locally produced print and non-print learning resources. The fair will also be an opportunity to gather original wordless books, graphic organizers and powerpoint presentations from the teachers in the field. Such collection of various LR types aligned with the K to 12 competencies and appropriate for Kindergarten and Grade 1 that develop the skills mentioned earlier, will be part of the Region 1's learning resources databank, and will be reproduced or uploaded to the LR Portal.

**II. MECHANICS**

1. Each Schools Division Office is requested to display their top three best text-based Kindergarten and Grade 1 learning resources/instructional materials per learning area. These LRs should be aligned with the K to 12 curriculum and are used as primary bases or supplements to teaching and learning process.
2. The said LRs will be displayed in the exhibit booth to be set up at the venue, Awesome Hotel, San Juan, La Union by the Division representatives early morning of January 18, 2019.
3. The text-based (print or non-print) LRs shall include the following:  
(one for each of the following learning areas: English, Filipino, Mother Tongue, EsP, AP, MAPEH, Kindergarten)
  - a. Wordless books (or picture books)
  - b. Graphic organizers
  - c. Powerpoint presentation
4. All LRs to be displayed and exhibited are expected to have undergone quality assurance at the Division level following the criteria in the evaluation of print LRs:
5. SDOs with non-print based LRs will be responsible in bringing their equipment for their presentation display (LCD Projector, screen, LCD/LED TV, laptops and extension cords.
6. Exhibitors should provide their own free standing panels.
7. Hanging of LRs from the venue ceiling is not allowed.



8. Instructional materials/LRs should be installed/put up in such a way that these do not pose hazard or danger to anyone.

### WORDLESS BOOK

#### Description:

Wordless books are pieces of text that portray an author's intended meaning through illustration. The goal of the illustrations is to captivate children and create a series of images that form a sequential story that young eyes can enjoy and understand.

Wordless books are a powerful tool in developing literacy skills. Understanding a wordless story for any learning area involves interpreting the illustrations as there is no text to rely on. This promotes comprehension, vocabulary, imagination, speaking, listening, writing skills and an understanding of story structure and character development.

- The competition is open to all DepEd teachers with permanent status. Preference is given to Kindergarten and Grade 1 teachers.
- Any entry found to have been copied or plagiarized shall automatically be disqualified.
- The illustrations shall not violate any provisions in the DepEd Social Content Guidelines.
- Only one illustrator/writer will be recognized as the illustrator/writer of the wordless book.
- The entry must be based on at least one (1) learning competency in the Kindergarten and Grade 1.
- The wordless book shall be developmentally appropriate for the grade level and learning area.
- Entries must be accompanied by duly accomplished Entry Form (Enclosure 2).
- Below is the Technical Guidelines for the Wordless Book.

Contest Format	Wordless Story for Kindergarten and Grade 1
File Format	Editable desktop publishing software copy and a protected data file copy
Color Mode	CMYK full color
Medium	No specific medium is required; contestants may utilize the standard and novel media
Image resolution	300 DPI or higher on A\$ actual size
Number of Pages	15



**Republic of the Philippines**  
**DEPARTMENT OF EDUCATION**  
**Region 1**  
**City of San Fernando, La Union 2500**



## GRAPHIC ORGANIZER

### Description:

A graphic organizer is a visual representation or frame used to organize information. The main purpose of graphic organizers is to make teaching and learning easier, and to improve a student's understanding of a particular concept.

- a. The competition is open to all Kindergarten and Grade 1 teachers.
- b. There shall only be one (1) entry per division for each learning area.
- c. Any entry found to have been copied or plagiarized shall automatically be disqualified.
- d. Only one writer shall be recognized as the writer of the graphic organizer.
- e. The entry must be based on at least one (1) learning competency in the Kindergarten and Grade 1.
- f. The entry shall be developmentally appropriate for the grade level and learning area.
- g. Entry must be accompanied by duly accomplished Entry Form. (Enclosure 2).
- h. Below is the Technical Guidelines for the Graphic Organizers:

Contest Format	Graphic Organizers for Kindergarten and Grade 1
File Format	Editable desktop publishing software copy and a protected data file copy
Color Mode	CMYK full color
Medium	½ Illustration board, any coloring material and local materials for designing
Font size for the text	Kindergarten : 30-32 Grade 1 : 28-30
Typeface	Sans-serif fonts (e.g. Century Gothic, Calibri, Arial, Tahoma, Verdana)

- i. The following information should be found at the back of the graphic organizer:
  - a. Learning area/ subject
  - b. Grade level
  - c. Learning Competency
  - d. Name of graphic organizer
  - e. Short description of the Graphic Organizer
- j. Each submitted graphic organizer should be covered with plastic.



**Republic of the Philippines**  
**DEPARTMENT OF EDUCATION**  
**Region 1**  
**City of San Fernando, La Union 2500**



**NON-PRINT LR (Enhanced Powerpoint Presentation)**

**Description:**

A powerpoint presentation is a collection of electronic slides having texts, pictures, graphics, tables, sound and video. This collection may be run automatically or can be controlled by a presenter.

- a. The powerpoint presentation should be enhanced with hyperlink, audio or video to be considered as non-print LR.
- b. An entry should include the following:
  - b.1 Title of the learning resource, grade level, learning area
  - b.2 Learning competency/objectives of the lesson
  - b.3 Presenter or developer and illustrator
  - b.4 Story/activities
  - b.5 Evaluation
  - b.6 Assignment (optional)
  - b.7 English version of the story/activities (one slide only, font size:16)
  - b.8 Copyright page
- c. Images/illustrations/graphics should be original (downloaded images are not allowed).
- d. Below is the Technical Guidelines for the Powerpoint Presentation:

Contest Format	Powerpoint Presentationfor Kindergarten and Grade 1
File Format	Editable soft copy and a PDF copy
Color Mode	CMYK full color
Medium	
Font size for the text	Kindergarten : 54-60 Grade 1 : 50-54
Typeface	Sans-serif fonts (e.g. Century Gothic, Calibri, Arial, Tahoma, Verdana)
Number of lines in a slide	One to three lines
Number of slides	16-25
Illustrations	Original, not downloaded from the internet



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**Region 1**  
City of San Fernando, La Union 2500



**CRITERIA FOR JUDGING THE PRINT AND NON-PRINT LRs**

**WORDLESS BOOKS**

CRITERIA	FACTORS	PERCENTAGE
Appropriateness of the illustration	Purpose, intent, message	40%
Media/mode of presentation	Use of appropriate media in relation to the lesson	15%
Technique and skill	Expertise, consistency	25%
Viewer reception/overall design and artistic composition		10%
Use of elements and principles of art		10%

Source: Enclosure 5, DM 125, s. 2018

**GRAPHIC ORGANIZERS:**

CRITERIA	FACTORS	PERCENTAGE
Graphics Clarity	Intent, message, concept, mode of presentation, appropriateness to the target learners	70%
Originality		20%
Overall layout and design	Layout, effective use of alignment to organize thoughts and concepts	10%

**POWERPOINT PRESENTATION**

CRITERIA	FACTORS	PERCENTAGE
Format	organization, navigation, consistency, appeal	15
Content Quality		40
Instructional Quality		25
Technical Quality		20



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region 1  
City of San Fernando, La Union 2500



INSTRUCTIONAL MATERIALS (LEARNING RESOURCES) FAIR

OFFICIAL ENTRY FORM

Name: \_\_\_\_\_

Position: \_\_\_\_\_

School : \_\_\_\_\_

Division : \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Email Address : \_\_\_\_\_

Title of Learning Resource: \_\_\_\_\_

Learning Area and Grade Level : \_\_\_\_\_

Description of the Learning Resource:

\_\_\_\_\_  
\_\_\_\_\_

2 X 2 PICTURE

I solemnly swear that this learning resource is my original creation and not an imitation of any existing LR in any government, non-government, private and commercial institution. I am fully aware of the consequences and penalties that may be imposed upon me should this material be proven copied or imitated, under existing laws, rules and regulations. I therefore affix my signature and that of my immediate head/supervisor to attest to the accuracy and truthfulness of this entry form.

Signed this \_\_\_\_ day of \_\_\_\_ 2019

\_\_\_\_\_  
Name of Contestant  
Signature over printed name

\_\_\_\_\_  
Name of School Head/Supervisor  
Signature over printed name